
LEICESTER CITY HEALTH AND WELLBEING BOARD

Date: THURSDAY, 22 NOVEMBER 2018

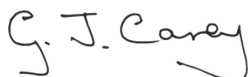
Time: 10:00 am

Location:

MEETING ROOM G.01, GROUND FLOOR, CITY HALL,
115 CHARLES STREET, LEICESTER, LE1 1FZ

Members of the Board are summoned to attend the above meeting to consider the items of business listed overleaf.

Members of the public and the press are welcome to attend.



For Monitoring Officer

NOTE:

This meeting will be webcast live at the following link:-

<http://www.leicester.public-i.tv>

An archive copy of the webcast will normally be available on the Council's website within 48 hours of the meeting taking place at the following link:-

<http://www.leicester.public-i.tv/core/portal/webcasts>



City Mayor

healthwatch
Leicester



Leicestershire
Police
Protecting our communities

NHS
Leicester City
Clinical Commissioning Group

NHS
England

University Hospitals of Leicester **NHS**
NHS Trust

Caring at its best



Leicestershire Partnership
NHS Trust

LEICESTERSHIRE
FIRE and RESCUE SERVICE
protecting our communities

MEMBERS OF THE BOARD

Councillors:

Councillor Adam Clarke, Deputy City Mayor, Environment, Public Health and Health Integration (Chair)

Councillor Piara Singh Clair, Deputy City Mayor, Culture, Leisure, Sport and Regulatory Services

Councillor Sarah Russell, Deputy City Mayor, Children and Young People's Services

Councillor Vi Dempster, Assistant City Mayor, Adult Social Care and Wellbeing

Councillor Danny Myers, Assistant City Mayor, Entrepreneurial Councils Agenda

City Council Officers:

Phil Coyne, Strategic Director City Development and Neighbourhoods

Steven Forbes, Strategic Director of Social Care and Education

Ruth Tennant, Director Public Health

Vacancy

NHS Representatives:

John Adler, Chief Executive, University Hospitals of Leicester NHS Trust

Professor Azhar Farooqi, Co-Chair, Leicester City Clinical Commissioning Group

Sue Lock, Managing Director, Leicester City Clinical Commissioning Group

Dr Peter Miller, Chief Executive, Leicestershire Partnership NHS Trust

Dr Avi Prasad, Co-Chair, Leicester City Clinical Commissioning Group

Roz Lindridge, Locality Director Central NHS England – Midlands & East (Central England)

Healthwatch / Other Representatives:

Harsha Kotecha, Chair, Healthwatch Advisory Board, Leicester and Leicestershire

Lord Willy Bach, Leicester, Leicestershire and Rutland Police and Crime Commissioner

Chief Superintendent, Andy Lee, Head of Local Policing Directorate, Leicestershire Police

Andrew Brodie, Assistant Chief Fire Officer, Leicestershire Fire and Rescue Service

STANDING INVITEES: (Not Board Members)

Mark Gregory, General Manager, Leicestershire, East Midlands Ambulance Service NHS Trust

VACANT, Senior Responsible Officer, Better Care Together Programme

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact Graham Carey, **Democratic Support on (0116) 454 6356 or email graham.carey@leicester.gov.uk** or call in at City Hall, 115 Charles Street, Leicester, LE1 1FZ.

For Press Enquiries - please phone the **Communications Unit on 454 4151**

PUBLIC SESSION

AGENDA

FIRE/EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed at the meeting.

3. MINUTES OF THE PREVIOUS MEETING

**Appendix A
(Pages 1 - 10)**

The Minutes of the previous meeting of the Board held on 20 September 2018 are attached and the Board is asked to confirm them as a correct record.

4. DIABETES IN LEICESTER

4.a) Diabetes in Leicester

**Appendix B
(Pages 11 - 12)**

To receive an Executive Summary report outlining the work being undertaken in Leicester to deliver initiatives to raise awareness, educate and train communities to deliver type 2 diabetes prevention and introduce lifestyle education programmes.

4.b) Diabetes in Leicester and the Diabetes Delivery Group **Appendix B1 (Pages 13 - 34)**

To receive a presentation from Professor Azhar Farooqi, Co-Chair Leicester City Clinical Commission Group, on the work of the Diabetes Delivery Group.

4.c) Leicester Changing Diabetes

**Appendix B2
(Pages 35 - 68)**

To receive a presentation from Melanie J Davies CBE on behalf of the Cities Changing Diabetes Group.

4.d) The Chair will address the Board on the City-wide Diabetes Pledge.

5. SOCIAL VALUE CHARTER

**Appendix C
(Pages 69 - 98)**

To receive a presentation on Social Value in Procurement from Councillor Danny Myers, Assistant City Mayor, Entrepreneurial Councils and Neil Bayliss, Head of Procurement, Leicester City Council. **(Appendix C1 – Pages 71 - 78)**

A copy of the Council's Social Value Charter **(Appendix C2 – Pages 79 -84)** and Delivering Social Value for Leicester (a guide for suppliers and contractors) **(Appendix C3 – Pages 85 - 98)** are also provided for Members information.

6. AUTISM SELF ASSESSMENT FRAMEWORK

**Appendix D
(Pages 99 - 150)**

To receive a report Steven Forbes, Strategic Director Social Care and Education, Leicester City Council; outlining the process for completing the Autism Self-Assessment Framework 2018 across health and social care organisations.

7. THE HOMELESSNESS CHARTER

**Appendix E
(Pages 151 - 158)**

Wayne Henderson, Inclusion Healthcare, will address the Board to ask whether it wishes to sign up to the Homelessness Charter and whether a formal pledge by the Board or individual Board members would be appropriate.

A copy of the Homelessness Charter **(Appendix E1 - Pages 153 -156)** and Pledge Form **(Appendix E2 – Pages 157 - 158)** are attached for the Board's information.

8. QUESTIONS FROM MEMBERS OF THE PUBLIC

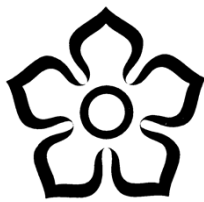
The Chair to invite questions from members of the public.

9. DATES OF FUTURE MEETINGS

To note that the next meeting of the Board will be held on Thursday 28 February 2019 at 5.00pm in Meeting Room G01 at City Hall unless stated otherwise on the agenda for the meeting

Dates of meeting for the Board for 2018/19 will be determined at the Council's Annual Meeting in May 2019.

10. ANY OTHER URGENT BUSINESS



Leicester
City Council

APPENDIX A

Minutes of the Meeting of the HEALTH AND WELLBEING BOARD

Held: THURSDAY, 20 SEPTEMBER 2018 at 5:30 pm

P R E S E N T :

Present:

Councillor Clarke (Chair)	– Deputy City Mayor, Environment, Public Health and Health Integration, Leicester City Council.
John Adler	– Chief Executive, University Hospitals of Leicester NHS Trust.
Matt Cane	– Leicestershire Fire and Rescue Service.
Phil Coyne	– Strategic Director, City Development and Neighbourhoods
Harsha Kotecha	– Chair, Healthwatch Advisory Board, Leicester and Leicestershire.
Steven Forbes	– Strategic Director Social Care and Education, Leicester City Council.
Sue Lock	– Managing Director, Leicester Clinical Commissioning Group
Councillor Danny Myers	– Assistant City Mayor, Entrepreneurial Councils Agenda, Leicester City Council.
Dr Avi Prasad	– Co-Chair, Leicester City Clinical Commissioning Group.
Inspector Nicola Preston	– Local Policing Directorate
Councillor Sarah Russell	– Deputy City Mayor, Children and Young People's Services, Leicester City Council.
Ruth Tennant	– Director of Public Health, Leicester City Council.

In attendance

Graham Carey

– Democratic Services, Leicester City Council.

138. APOLOGIES FOR ABSENCE

Apologies for absence were received from:-

Lord Willy Bach	Leicester, Leicestershire and Rutland Police and Crime Commissioner
Andrew Brodie	Assistant Chief Fire Officer, Leicestershire Fire and Rescue Service
Councillor Piara Singh Clair	Deputy City Mayor Culture, Leisure, Sport and Regulatory Services
Councillor Vi Dempster	Assistant City Mayor, Adult Social Care and Wellbeing
Professor Azhar Farooqi	Co-Chair, Leicester City Clinical Commissioning Group
Chief Supt Andy Lee,	Head of Local Policing Directorate, Leicestershire Police
Roz Lindridge	Locality Director Central NHS England – Midlands & East (Central England)
Dr Peter Miller	Chief Executive, Leicestershire Partnership NHS Trust
Mark Gregory	General Manager, Leicestershire, East Midlands Ambulance Service NHS Trust

139. DECLARATIONS OF INTEREST

Members were asked to declare any interests they might have in the business to be discussed at the meeting. No such declarations were made.

140. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the previous meeting of the Board held on 12 July 2018 be confirmed as a correct record.

141. FUTURE IN MINDS

Chris West, Director of Nursing and Quality presented a report and presentation on the progress made in relation to implementation of the Local Transformation Plan and next steps for 2019-21 in relation to the Future in Mind Programme.

The Leicester, Leicestershire and Rutland's Transformational Plan aimed to:-

- Develop in partnership with children and young people (C&YP) and key stakeholders.
- Set out a multi-agency approach to improve mental health and wellbeing in children and young people.
- Address gaps in current service provision.

The vision for the Plan was that children and young people would have access to the right help at the right time through all stages of their emotional and mental health development. This would require a whole system approach to delivering a range of emotional, mental health and wellbeing services that met all levels of need. This would be achieved through:-

- Engagement with all stakeholders, including education, social care, health, police, housing and justice, and children & young people and their families.
- Developing a shared work plan with key priorities, including joint commissioning.
- Improved interfaces between agencies to reduce fragmentation in commissioning and service delivery so that organisational boundaries were not barriers to care.

The progress and implementation of the Transformation Plan would be monitored through monthly Future in Mind Governance Meetings. The presentation provided an update on progress in 2018-19 and the plans for 2019-21.

The focus in 2017-18 had been on a system-wide 'children & young people's emotional, mental health and wellbeing' pathway. Services included:

- Primary Mental Health Teams.
- Resilience (including resilience in schools, 0-19 healthy child programmes).
- Online counselling.
- Social Care & Early Help (Local Authority Services).
- Early Intervention (working with voluntary sector).
- Specialist Mental Health (working with CAMHS and specialist teams e.g. early psychosis, eating disorders).
- Crisis Resolution and Home Treatment.
- Learning Disability Assertive Outreach.
- Family Action Post Sexual Abuse Counselling.
- Liaison Psychiatry.

- City Early Intervention Psychology Support (CEIPS).

Going forward in 2019-20, the pathway would be shaped by continuing partnership work with children, young people, families, carers and professionals. Investments for had already been identified to help transform services further, these included:

- Interventions for children & young people who had Autism with or without Learning Disability.
- ADHD.
- Triage & Navigation Service.
- Trailblazer Mental Health Support Teams working in partnership with education providers.
- The Mistle Project developing a 'wraparound' service for looked after children (LAC).
- Support for children & young people who had come into contact with the criminal justice system and developing trauma focussed interventions.

The Transformation Plan had been approved all 3 CCGs in the LLR footprint and had been shared with NHS England.

Members of the Board commented that the implementation of the Triage and Navigation Service was key to reducing inappropriate referrals to CAMHS and to ensure that children and young people would get the right help at the right time and make the best use of services that were in place to support them. It was considered that the triage system could considerably reduce the number of inappropriate referrals to CAMHS.

RESOLVED:

That the progress on the implementation of the Local Transformation Plan be noted and that the proposed steps for 2019/21, as outlined in the report and presentation, be supported and that the Board receive a further report to review progress in 12 months time.

142. LEICESTER CITY COUNCIL WINTER PLANNING

The Board received a presentation on Leicester City Council's winter planning arrangements from the Strategic Director of City Development and Neighbourhoods.

It was noted that:-

- That the Council provided 254 bed spaces with the ability to call upon an additional 10 severe weather beds at the Dawn Centre and another 10 beds across faith venues through One Roof Leicester.
- The Council was one of the authorities with the lowest record of needing to rely on providing bed and breakfast services, but these would be utilised if required.

- The Revolving Door service provided intensive services which had proved successful in providing alternative accommodation to prevent individuals and families from becoming homeless.
- The Council's initiatives were also achieving a sustained reduction in the numbers of people sleeping rough.
- The Council also worked with energy companies to install solid wall insulation in Council houses and to provide low cost energy which assisted in enabling vulnerable people to stay warm in severe weather.
- The Council had responded to a large number of boiler failures and repairs in Council houses during the last winter and had enhanced providing information to tenants online.
- The Highways Department had a Winter Service Plan to prioritise gritting of essential road routes, to keep bus routes usable and emergency vehicles to access hospitals etc. Major routes to schools were also prioritised and over 400 grit bins were provided around the city to enable footpaths to be usable in severe winter weather and these contributed to reducing falls and injury.

In response to a question from the Chief Executive of the Leicester CCG concerning rapid access to support and intervention services to assist discharges from hospital and reduce bed-blocking, the Strategic Director commented that whilst it was recognised that improving heating conditions in patients homes could be somewhat lengthy to implement with third party involvement, officers were looking at improving identifying these needs earlier in the process and not when the patient was being discharged.

RESOLVED:

That the Strategic Director be thanked for his informative presentation.

143. RESILIENCE PLANNING ARRANGEMENTS FOR WINTER 2018/19

The Board received a presentation providing an overview of practical winter planning arrangements and health care winter planning arrangements by the Leicestershire, Leicester City, and Rutland (LLR) health and social care system, including plans for frail & multi-morbidity patients.

Mr Mike Ryan, Director of Urgent and Emergency Care, LLR, Phil Coyne, Strategic Director, City Development and Neighbourhoods, Rachna Vyas, UHL and Mark Pierce Leicester City CCG all contributed to the presentation.

The presentation had been circulated with the agenda for the meeting and outlined Leicestershire, Leicester City, and Rutland (LLR) health and social care system approach to focusing efforts toward building greater and sustainable resilience across urgent and emergency care of patients and covered the following topics:

- What system performance looked like last winter;
- An assessment of the major causes for pressure that we

- experienced;
- The lessons that were learnt as a result;
- The actions to avoid similar issues; and
- An assessment of LLR's readiness for the coming winter

The presentation also commented upon the following:-

- The increasing pressures being faced by health and social care services during the winter period resulting from:-
 - 80% of the hospital beds being occupied by patients over 75 years of age (20% of the population) who required more care and longer stays in hospital.
 - Emergency surgical cases had exceeded normal levels.
 - The length of stay for medical patients at UHL had increased by nearly 2 days from January to March 2018.
 - Norovirus and flu had resulted in bed closures at both UHL and LPT, and higher levels of staff sickness/absence were experienced during the peak periods of demand.
 - High levels of elective surgery cancellations than previous years consequent upon following national instructions to all acute Trusts.
 - 30% increase in calls to NSH111.
 - Ambulances service were regularly at higher escalation levels and patient handover times had been higher than expected.
- The lesson learned from 2017/18.
- The actions being implemented to avoid similar issues arising next winter including:-
 - A focused review and revision of the system-wide Escalation Plan.
 - Improved patient assessment areas arising from the second part of the A&E development following the opening of the full emergency floor in June 2018.
 - A realignment of UHL's bed capacity and creating additional capacity equivalent to 3 wards to meet the expected increase in medical patient demand.
 - Improving access to IT systems enabling clinicians to see the patient's clinical record.
 - Improved protocols between UHL and EMAS.
 - Improved communications systems between consultants and GPs.
 - Introduction of a Red Bag scheme in care homes which had proved successful elsewhere.
 - Supporting more patients to better understand and manage their own conditions, especially those with respiratory conditions.
 - Improved discharge pathways.
 - Designing a new pathway for frail patients based on local needs and national standards and utilising other interventions to reduce social isolation and engage carers and voluntary organisations.
 - The Flu & Immunisation programme for the forthcoming winter.
 - Introduction of a LLR programme to identify frail and multimorbid

patients and assess their needs and wishes and provide a response based upon on a comprehensive assessment of need involving medical, cognitive, functional, social and environmental considerations.

- The ongoing arrangements for implementing actions will be constantly monitored by the A&E Delivery Board and any learning would be fed into updated versions of the plans to achieve constant improvement.

Board members commented that:-

- Utilising and supporting pharmacies in raising awareness of the services they can provide and health promotions to provide preventative measures and treat minor conditions could reduce pressures on hospital admissions by reducing the number of patients presenting at A&E conditions that could have been treated elsewhere.
- NHS 111 had an important role to play in where they referred callers for treatment.
- The frailty initiative had reduced admissions but there were still considerable numbers of patients with frailty conditions being admitted into the system.
- UHL's performance in patient handovers had improved from being the worst in the EMAS area to being average for the last two months.
- Although extra beds could be provided, this was still dependent upon the ability to provide sufficient nursing staff to operate them.

RESOLVED:-

That everyone be thanked for contributing to the presentation and that front line staff be thanked for their work in delivering the strategy.

144. CHILDREN, YOUNG PEOPLE & FAMILIES HEALTHY WEIGHT STRATEGY

The Board received a report and presentation on the Children, Young People & Families Healthy Weight Strategy from Laura Carvell, Programme Officer (Children) Public Health and Clare Mills, Lead Children's Commissioner, Public Health.

It was noted that the results of the National Childhood Measurement Programme from 2015/16 showed that 20% of Reception pupils were either overweight or obese and this increased to 37% for Year 6 pupils. Whilst the National averages for children who were overweight and obese were of concern, there were significantly higher levels of excess weight amongst Year 6 children in Leicester than the national average. It was estimated that obesity cost the nation approximately £27m and had an increasing effect on infant mortality.

There had previously been a Healthy Weight Strategy from 2009-2013 covering both adults and children prior to the responsibility of Public Health transferring from the NHS to local authorities in 2013. Given the national focus on

childhood obesity and the opportunities that arose from Public Health being with the Council, it was decided that it was an appropriate time to develop a new strategy for Children and Young People. The new strategy had been developed by a multi- disciplinary Steering Group.

The Strategy's ambitions were to:-

- Create an environment where children and young people were supported to be fit and happy by:-
 - Celebrating and enjoying good food.
 - Being confident and having a positive body image.
 - Being fit, strong and active.
- Work with a range of organisations to promote affordable health food and drink and enable Leicester to be a healthy environment to live and grow up in.
- Improve children's knowledge about healthy eating and physical activity and encourage them to make positive choices.
- Encourage adults who live or work with children to be good role models who have positive relationships with food and physical activity.

The Strategy encompassed pulling together the work already delivered by partners by bringing them together to deliver a joined-up approach for programmes related to healthy weight. The Strategy would be supported by an Action Plan to capture other key actions and explore a number of new projects and initiatives.

One such initiative was the 1,000 Tweaks designed to be a low-cost initiative to encourage businesses, organisations, families and individuals to make small and easy changes to bring about changes in behaviour. A tweak was defined as something that involved:-

- A little change by an organisation, business, family or individual to help children eat healthy and be more physical activity.
- A small and easy to implement change.
- A person could easily start straight away.
- A person could easily do on their own.
- No cost or little cost to implement.

The Board were shown a short promotional video of individuals and groups describing the tweaks they had made.

The Chair commented that he had previously written to all Board members urging them to consider making a Tweak. He asked members to submit their Tweaks to the lead officers and the Leicester Mercury before the next Board meeting.

The Chief Executive of UHL NHS Trust stated that staff in the Trust had

already embraced the initiative across departments. One Tweak that had proved popular had been to provide free fruit in the children's outpatients department.

RESOLVED:

That the officers be thanked for their presentation and that Board Members be encouraged to participate in the 1,000 Tweaks initiative and to publicise them.

145. QUESTIONS FROM MEMBERS OF THE PUBLIC

The following questions had been submitted in advance by Viran Patel who was not in attendance at the meeting:-

Supporting Statement

The JSNA does not provide the full waiting list for primary care and secondary care services for assessment and diagnosis. Given that it is up to the statutory authority to deal with making sure that public sector equality is upheld will they do the following:

Question 1

"Will the chair including all associated bodies that commission local services, now ask or provide waiting lists for each contract in place for assessment and diagnosis, in the NHS and provide the total cost of clearing each waiting list?"

Question 2

"Will the chair request that the waiting list for all Social Care services are published on a monthly basis for review emergency or otherwise, and the first assessment and provide a cost for each month to clear that waiting list?"

Question 3

"Will the board then provide the list to the Secretary of State for Health and Social Care, to make sure they are aware of the waiting list and hold them to account on funding the clearing of such waiting list under the health and social care act and the care act?"

The Chair stated that as the questioner was absent from the meeting a written response would be sent to Mr Patel.

The Chair then invited other questions from members of the public. There were no other questions submitted.

146. DATES OF FUTURE MEETINGS

The Board noted meetings would be held on the following dates:-

Thursday 22 November 2018 – 10.00am
Thursday 28 February 2019 – 5.00pm

Meetings of the Board are scheduled to be held in Meeting Rooms G01 and 2 at City Hall unless stated otherwise on the agenda for the meeting.

147. ANY OTHER URGENT BUSINESS

There were no items of Any Other Urgent Business.

148. CLOSE OF MEETING

The Chair declared the meeting closed at 7.17 pm.



LEICESTER CITY HEALTH AND WELLBEING BOARD
DATE: 22nd November 2018

Subject:	Diabetes in Leicester
Presented to the Health and Wellbeing Board by:	Leicester Changing Diabetes - Melanie J Davies CBE Diabetes in Leicester – work of the diabetes delivery group - Professor Azhar Farooqi Diabetes Pledge - Councillor Adam Clarke
Author:	

EXECUTIVE SUMMARY:

Diabetes is one of the most pressing health challenges of the decade. The Cities Changing Diabetes partnership has been developed as a platform for cross-disciplinary, cross sector collaboration. Leicester, with its high prevalence of diabetes and ethnic diversity, is the 1st UK member of Cities Changing Diabetes.

The Leicester Changing Diabetes programme has a primary aim: To raise awareness, educate and train communities to deliver type 2 diabetes prevention and lifestyle education in Leicester City. The programme is intended to be inclusive of a range of community stakeholders which means the primary aim needs to be relevant and meaningful to all participating stakeholders. The programme is being delivered through a series of projects/activities/initiatives/events that are all pertinent and tailored to the needs of individual or collaborating groups of stakeholders, yet all contributing to the delivery of the overarching flag ship mission.

The diabetes delivery group considers the whole of the patient's journey in relation to diabetes from prevention, screening and early detection through to management of diabetes, education programmes and treatment of complications.

The professional sports clubs, Leicester Changing Diabetes and Leicester City Council have formed the Strategic Alliance for Physical Activity. They have recently developed a pledge to commit to tackle diabetes across Leicester by continuing to be healthy role models for fans, supporting fans to make healthy lifestyle choices and working with key partners to provide accessible and inclusive community sessions.

RECOMMENDATIONS:

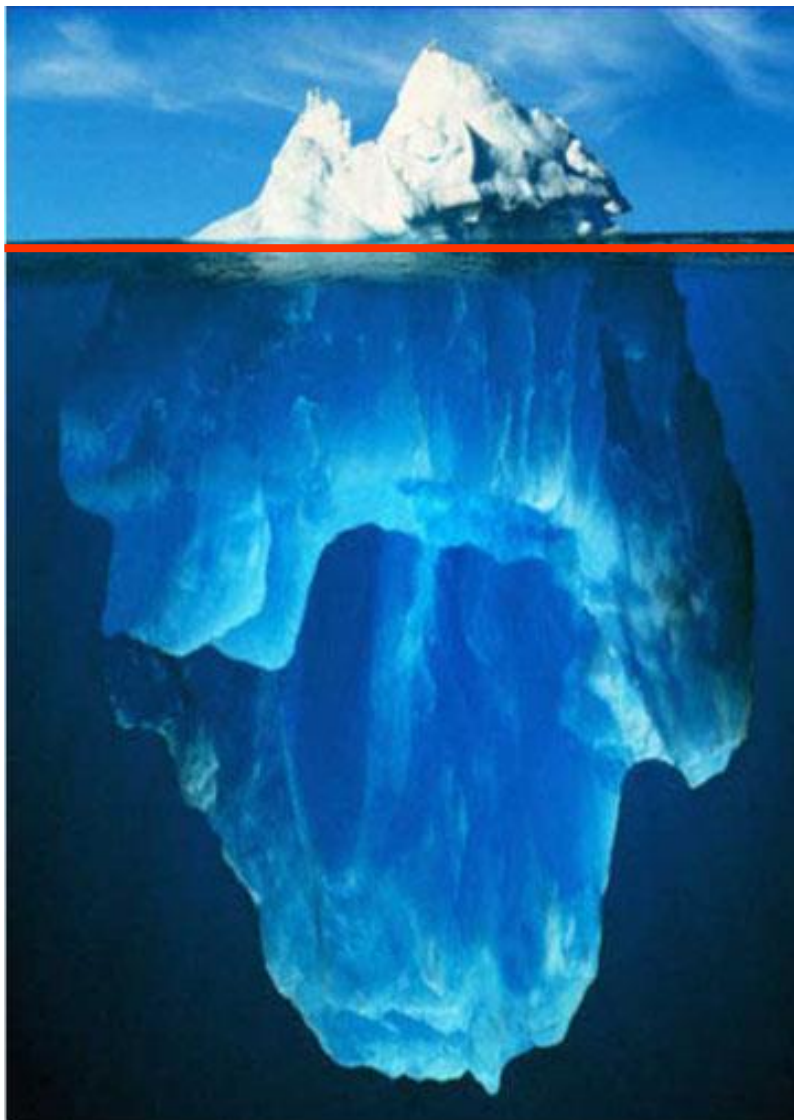
The Health and Wellbeing Board is requested to: support these organisations in their work to tackle diabetes across Leicester.

Diabetes In Leicester – Work of the Diabetes Delivery Group



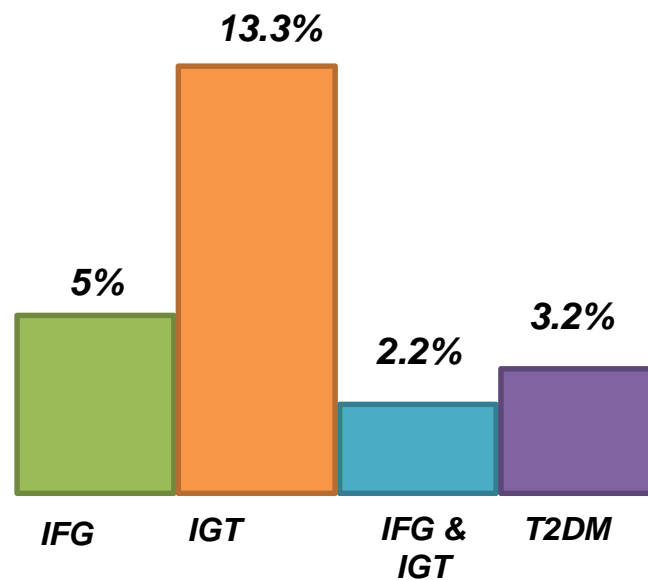
**Professor Azhar Farooqi, chair LC CCG,
Diabetes Lead**





***3 million
with Diabetes***

***6-7 million “at high
risk of diabetes”***



Khunti K et al. Primary Care Diabetes 2010

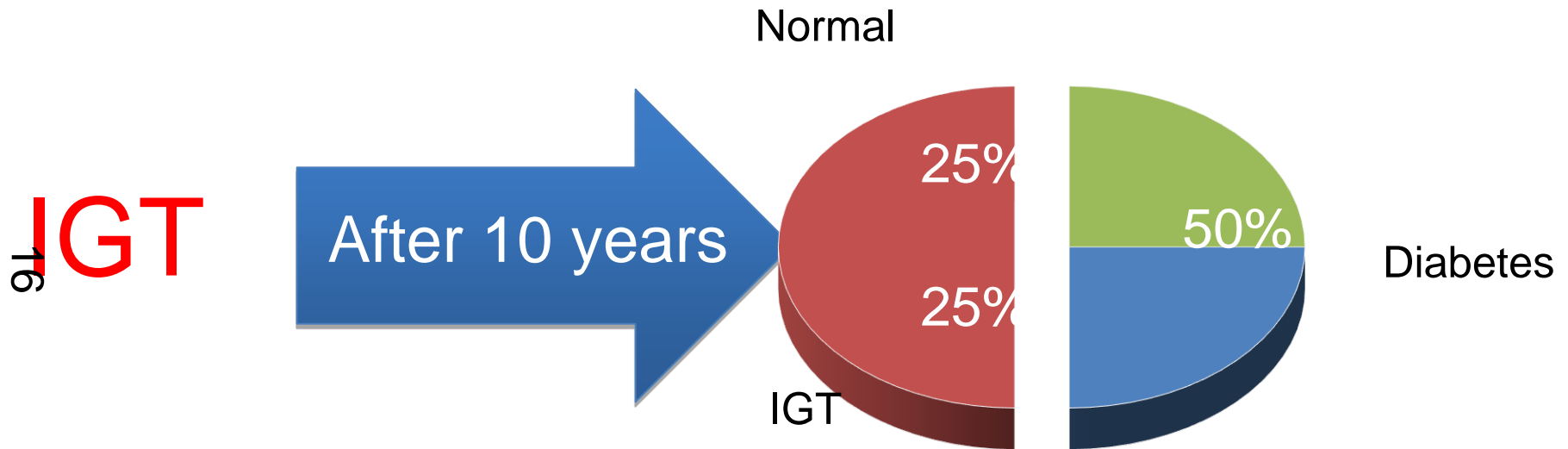


Diabetes in Leicester- some facts

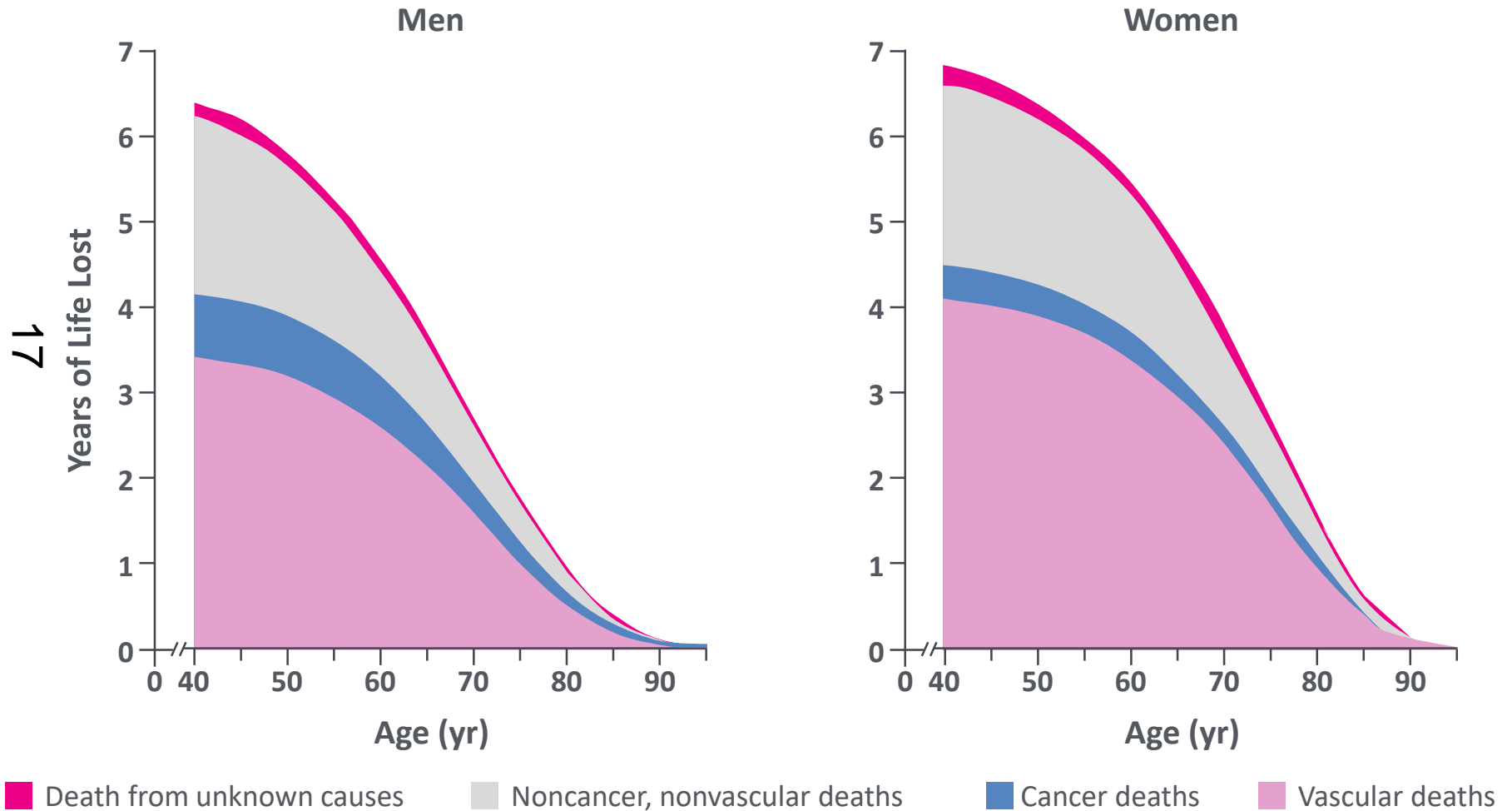
- Approx. 30,000 people with diabetes
 - 90% type 2 disease
 - 60,000 at risk of diabetes
 - Prevalence in around 8.7%
 - 3x rate in BAME communities



Natural History of IGT



Diabetes and Survival



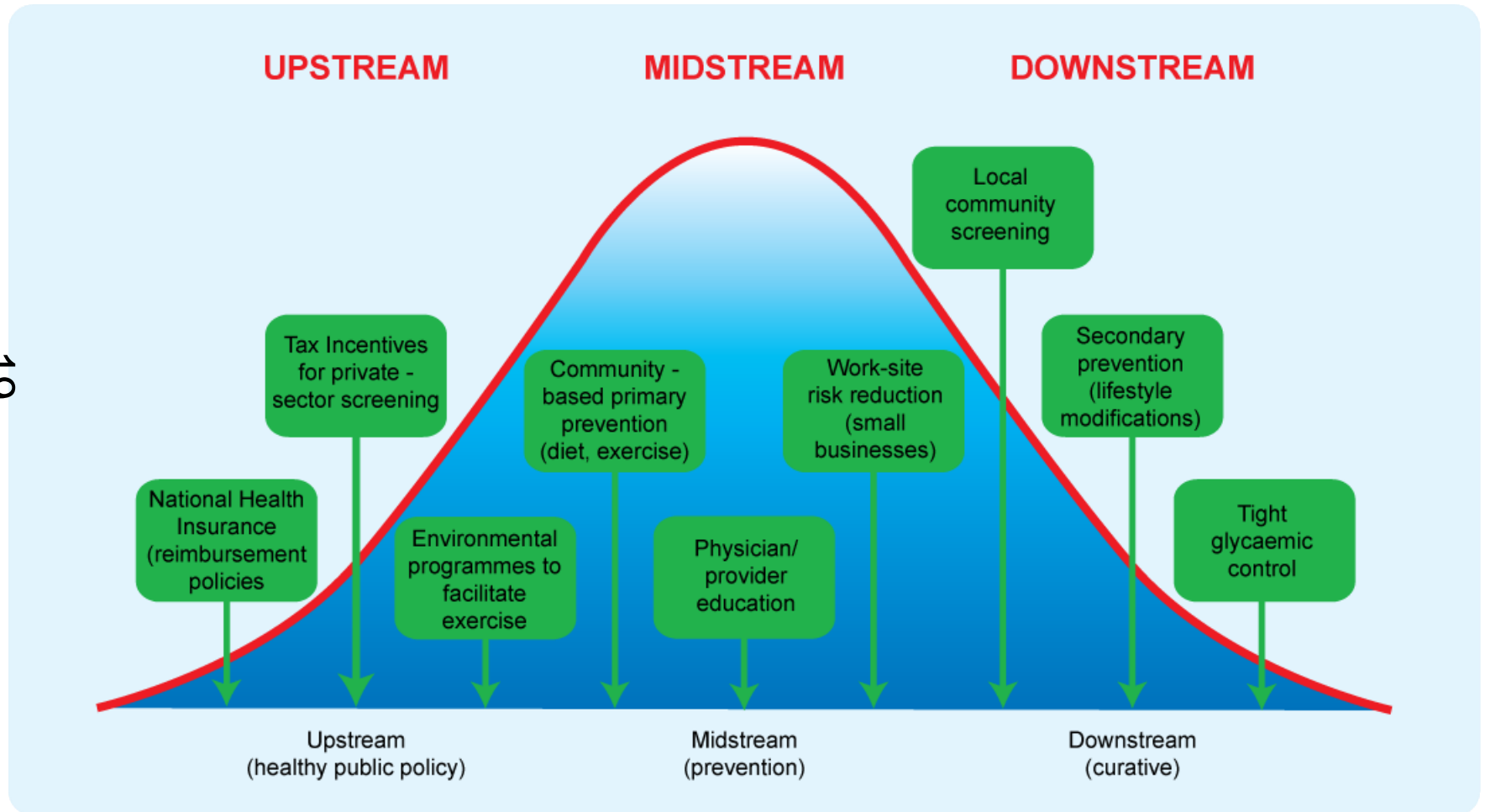
So what are doing about diabetes?

- Prevention
- Early detection
- Patient empowerment
- Excellent management of the condition
 - Regular surveillance
- Meet evidence based treatment targets
 - Treat complications



Potential Strategies for intervention for a new public-health approach to diabetes given the distribution of risk

19



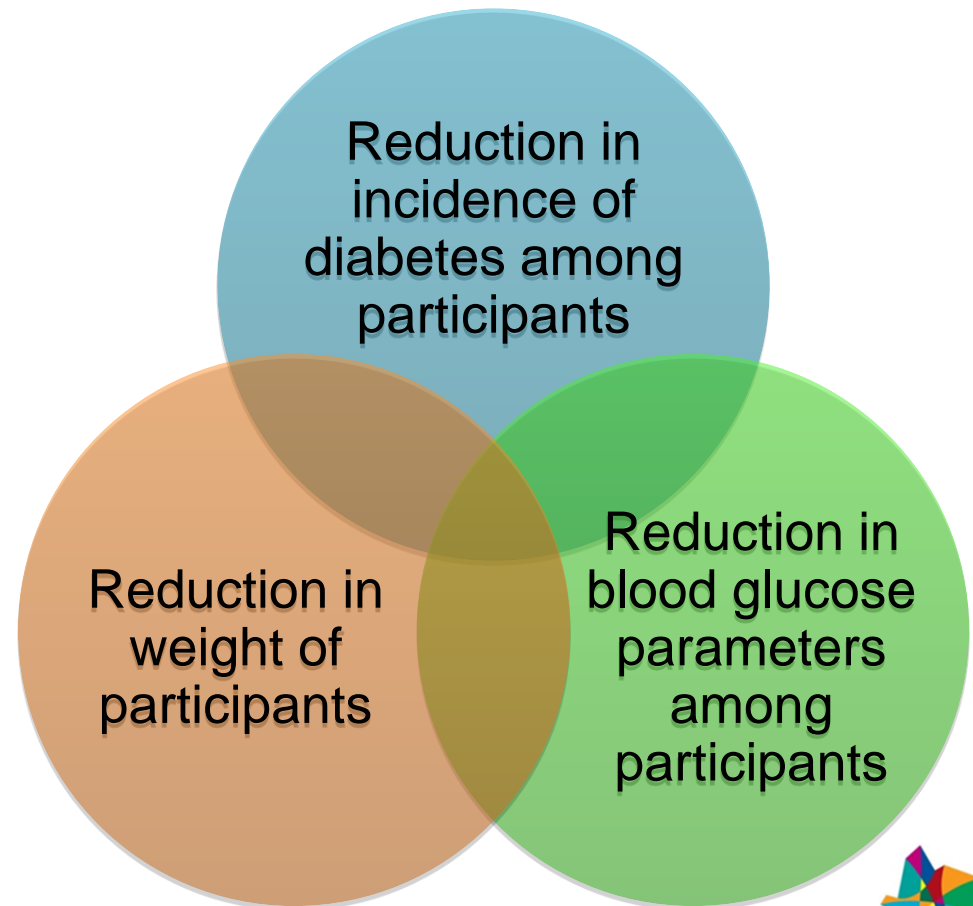
The Lancet, Vol 365, Aug 26, 2000



Diabetes prevention programme - NDPP

- The NDPP is a national programme being led by NHS England, Public Health England and Diabetes UK.
- Designed to empower patients into taking control of their condition.
- The aim of this programme is to reduce or prevent the onset of Type 2 diabetes in individuals at risk of developing diabetes
- So far Leicester City is one of highest referrers into scheme (3,200 to date)

The expected outcomes from the NDPP are:



Lifestyle Services Leicester City Council

Integrated lifestyle service (from 1st April 19) includes:

- Healthy lifestyles hub (single point of access)
- Holistic assessment of lifestyle-related risk factors
- Exercise on prescription and healthy eating advice
 - Smoking cessation support
 - Health walks programme
 - Weight management programme
- Onward referral & signposting to other programmes/ support
- Healthy lifestyle sessions in the community in targeted areas – targeted primarily at the inactive



The importance of screening/early detection - the 'missing million' (Diabetes UK 2000)



22



T1 EDUCATION – DAFNE

23

- Newly diagnosed T1 patients referred in
- Involves attending 5 day training course with other patients in a group
 - Structured teaching programme
- Its about learning from experiences – group work and sharing experiences



EMPOWER T2n Structured Diabetes Education



24 SELF REFERRALS
ACCEPTED VIA
www.empowerllr.co.uk

99%
POSITIVE
FEEDBACK (FFT)

921
PATIENTS ATTENDED
YEAR TO DATE

- EMPOWER T2n programme is provided by Spirit Healthcare for people with type 2 diabetes across Leicester, Leicestershire and Rutland (LLR).
- EMPOWER T2n is a 4-hour course designed to help people understand what diabetes is, the effect it has on their body and how to make small achievable changes to the food they eat and their everyday life.
- Courses available daytime/evening/weekend across LLR.
- EMPOWER T2n is NICE compliant and QISMET certified.



Other diabetes education programmes

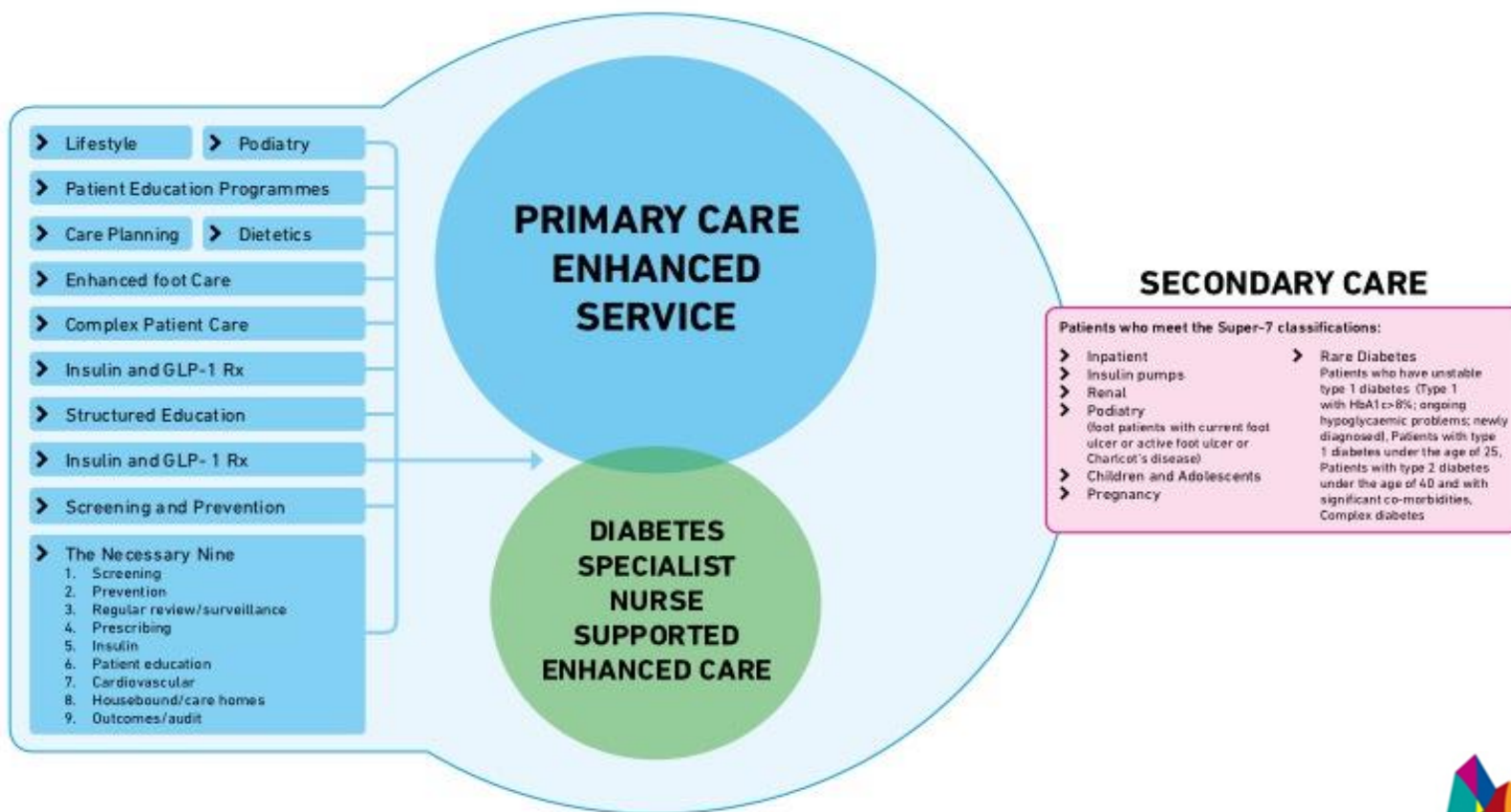
- Pre conception (delivered by Oviva)
- Young type 2 programme .18 – 30 year group
- Ramadan and fasting programmes



Excellent management of Diabetes

A truly integrated practice based enhanced care

PRIMARY CARE



Primary Care – Diabetes Enhanced Service

27

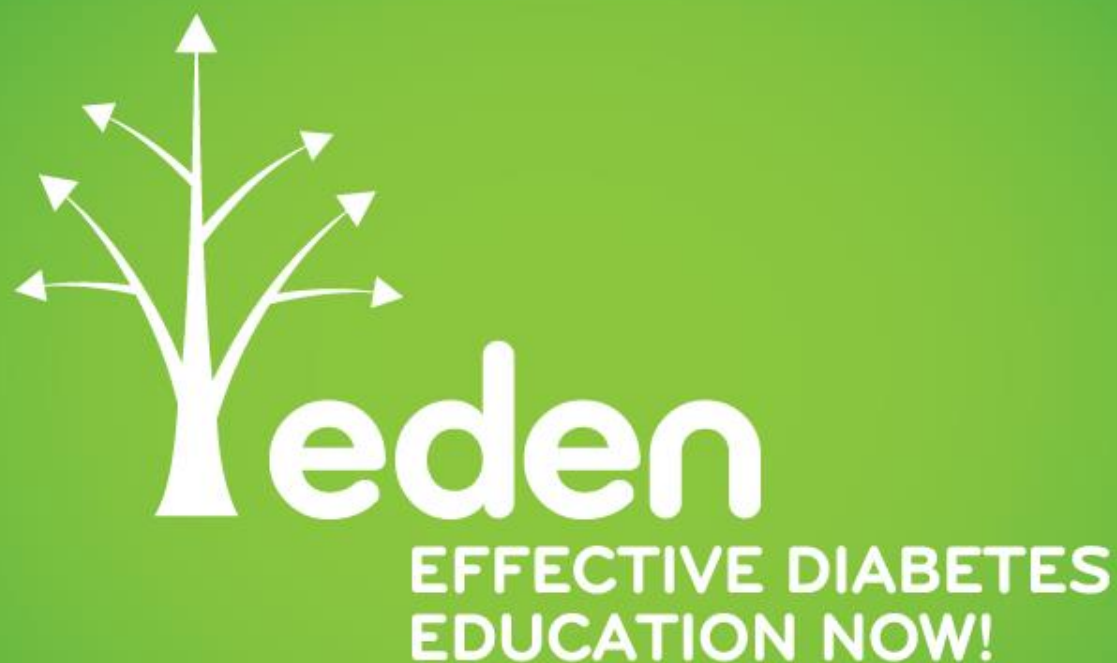
- Management of patients on insulin, including initiation and titration for type 2 patients
 - Management of patients with stable Type 1 diabetes
- Initiation and management of therapies in line with current licence
- Proactive care for all patients, but in particular complex and patients at high risk of acute hospital admission.
 - Housebound patients
 - GP mentor support at monthly clinical forums



Success of Enhanced practices

- Reduced hospital admission with hypo and DKA
 - Reduced OPD referral (50% less)
- Better achievement of 3 treatment target and care processes (NDA)
 - Holistic “one stop” care for patients





Effective Diabetes Education Now! - EDEN

- Established in 2012 as a wide scale transformation programme across Leicester City
- 30 • Transform diabetes care by enhancing the skill levels of staff involved in diabetes treatment
- Training delivered to HCPs by F2F, PLT, eLearning and Mentoring to meet pressures in Primary Care



Menu

- **Post graduate certificate**
- **Regular updates**
- **Case reviews**

- **Msc Diabetes**
- **Case reviews & management**
- **Journal club**
- **Regular updates**
- **Behaviour change trainin**

- **Mini modules**
- **Mentorship**
- **Healthcare Assistant training**
- **Patient education**

- **Mini modules**
- **CPD accredited training**
- **Insulin training**
- **Nursing home Community Nurse support**
- **Mentorship**



Improving inpatient care

- 7 day availability of DSN and consultants
 - Training ward staff
 - Aim to Reduce length of stay
- Further education opportunities for patients



In summary

- Diabetes is a high priority in Leicester
- Large investment and energy put in this area
- Leading most parts of the country , with positive results and achievements

But....

Still a long way to go , particularly in preventing diabetes in the first place



Thank You for listening

Any Questions?



Leicester Changing Diabetes

Melanie J Davies CBE
on behalf of the CCD Team



University Hospitals of Leicester **NHS**
NHS Trust



UNIVERSITY OF
LEICESTER



Leicester Diabetes Centre

Agenda

- **Introducing CCD**
- **Why Leicester**
- **Leicester Changing Diabetes**



Diabetes

- **Diabetes is one of the most pressing health challenge of the decade**
- **As of 2017, 425 million people around the world have diabetes projected to reach 629 million by 2045**
- **Majority of them live in cities**

The rapid rise of urban diabetes

- Studies on the health impacts of urbanisation reveal that it can have both positive and adverse effects¹
- The increase in urban diabetes is driven by the ways people live, work, exercise, eat and sleep in cities
- Half of all people live in cities. By 2050 this figure will increase to two thirds ²



1. McMichael AJ. The urban environment and health in a world of increasing globalization: issues for developing countries. *Bull World Health Organ.* 2000;78(9):1117–1126.
2. UNDESA. United Nations Department of Economic and Social Affairs. World Urbanization Prospects, the 2014 Revision, Highlights. 2014. 978-92-1-151517-6.

The Cities Changing Diabetes partnership

- Launched in 2014.
- First-of-its-kind partnership platform for cross-disciplinary, cross-sector collaboration
- 39 • Initiated by Novo Nordisk
citieschangingdiabetes.com
- The programme sets out to
 - map the problem in five 'study cities'
 - to share learnings with many cities around the world
 - to act as a catalyst to meaningful action which can defeat the urban diabetes challenge



Cities Changing Diabetes

40



Copenhagen



Houston



Johannesburg

1st



Leicester



Rome



Xiamen



Mexico City



Shanghai



Vancouver



Tianjin



Beijing

and more joining



Leicester

**ETHNICALLY
AND
DIVERSE
CITY**

**23% OF
LEICESTER CITY
RESIDENTS
BORN OUTSIDE
OF UK – TWICE
THE UK
AVERAGE**

**28,500 (8.9%)
PEOPLE IN
LEICESTER
WITH
DIABETES**

**Over 1,000
news cases
of T2DM
every year**

Leicester Diabetes Centre (LDC)

Clinical delivery



Healthcare
Professional
training and
development



Clinical research,
environment and
infrastructure/
laboratory



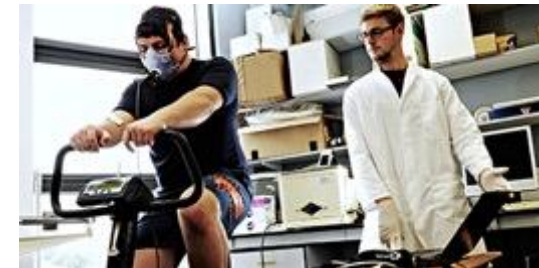
A Centre built around a diverse
and growing patient population



Patient and public
involvement



Physical activity
and
experimental
medicine



Patient
education



Home of Diabetes Risk Score

- Leicester Diabetes Self-Assessment Risk Score project has seen the development of a diabetes risk assessment tool
- Available on the Diabetes UK website, Boots and Lloyds chemists and Tesco stores
- Used by more than **1,568,000** people
- Recommended for use in the NICE guidelines on preventing Type 2 diabetes

DiABETES UK
KNOW DIABETES. FIGHT DIABETES.



1,485,050
completed



A large, horizontal watercolor splash in shades of green, blue, pink, and orange serves as a background for the title.

Leicester

Changing Diabetes



Launch May 2018



Our Urban Diabetes Challenge – those already with diabetes

People who have diabetes but are
undiagnosed ¹

46
About 6600

5.7% of those aged 40-75 years

1 in 17 of those aged 40-75 years

People known to already have
diagnosed diabetes in

Leicester: **28,500**

8.9%

1 in 11

This is just the tip of the
iceberg



Our Urban Diabetes Challenge – adults with Prediabetes

Large numbers for pre-diabetes
are lurking below the surface ¹⁻²

47

14.2% of adults aged 40-75 years

17,000 of adults aged 40-75 years

1 in 7 of adults aged 40-75 years



Our Urban Diabetes Challenge – risk factors in our youth

Large numbers for pre-diabetes

48
8.3% of those aged 12-14 years

1009 in Leicester

1 in 12

37%

of children in school year 6
(aged 10-11) overweight or obese ¹

1400

1 in 2.5

23%

are obese ¹

947

1 in 4



Creating a new paradigm for tackling diabetes

3 HOSPITALS

LEICESTER IS ONE OF THE
BIGGEST AND BUSIEST
NHS TRUSTS IN THE UK



Creating a new paradigm for tackling diabetes

HEALTHCARE SYSTEM

LEICESTER HAS:
63 GP SURGERIES
86 PHARMACIES

SCHOOLS

LEICESTER HAS
108 SCHOOLS
WITH OVER 57,000 PUPILS



Creating a new paradigm for tackling diabetes

FAITH

LEICESTER HAS:

51 193 PLACES OF WORSHIP
45 RELIGIOUS GROUPS

DIVERSITY

LEICESTER HAS 70 LANGUAGES
AND/OR DIALECTS SPOKEN AND
50% POPULATION OF ETHNIC
MINORITIES WITHIN THE CITY



Creating a new paradigm for tackling diabetes



Creating a new paradigm for tackling diabetes

6 BIG PLANS

LEICESTER CITY COUNCIL HAVE STRATEGIES IN PROGRESS THAT COVER HEALTH AND WELLBEING, LOCAL FOOD PLAN, CYCLE ACTION PLAN AND MANY MORE

4 TOP SPORTS TEAMS

LEICESTER IS HOME TO SPORTS TEAMS INCLUDING RUGBY UNION, FOOTBALL, BASKETBALL AND CRICKET.

ENVIRONMENT

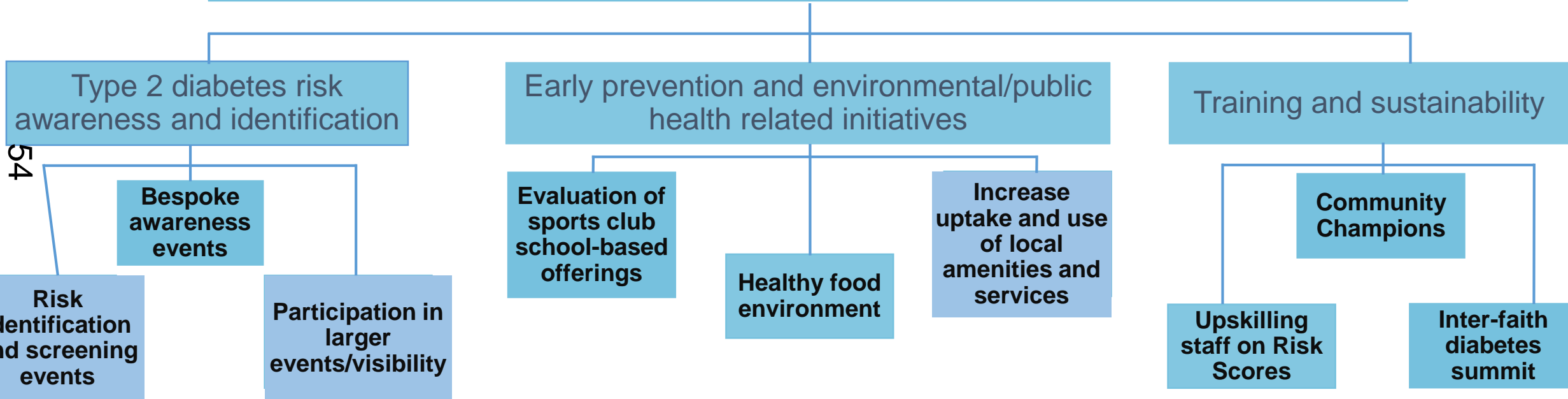
LEICESTER CITY COUNCIL OWNS AND OVERSEES 13 PARKS AND HAS INVESTED IN 31 OUTDOOR GYMS.



Leicester Changing Diabetes



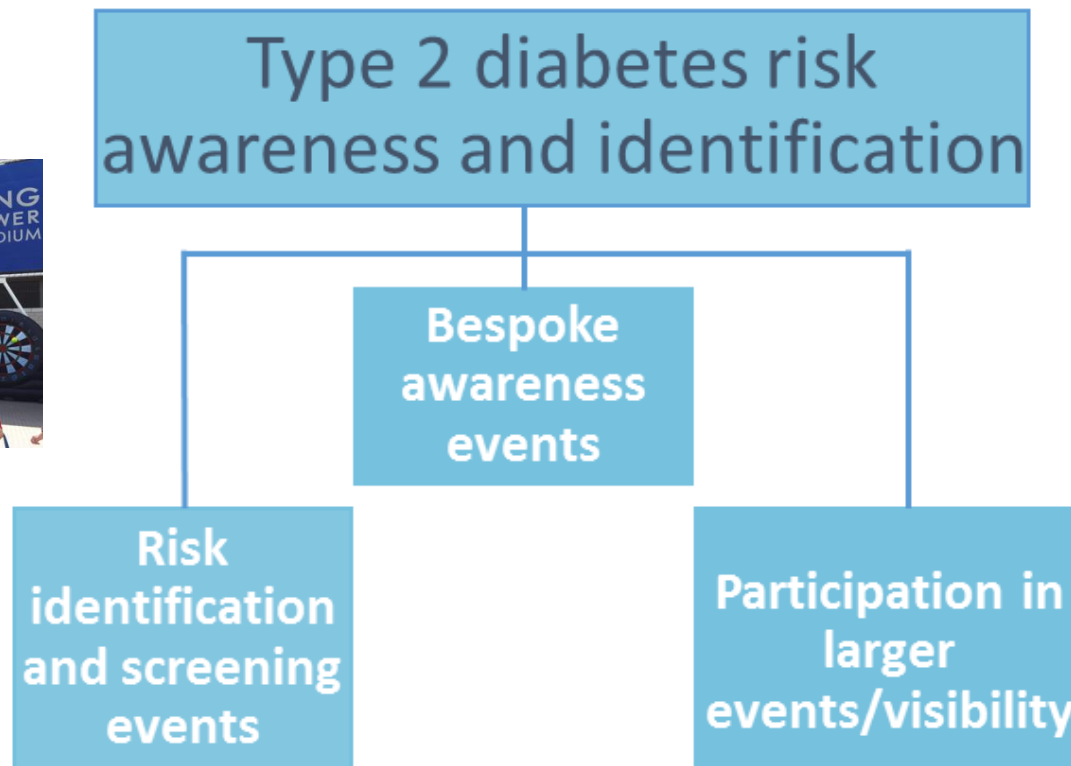
To raise awareness, educate and train communities to deliver type 2 diabetes prevention and lifestyle education in Leicester City



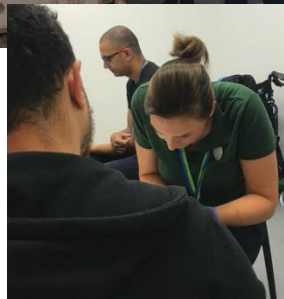
54



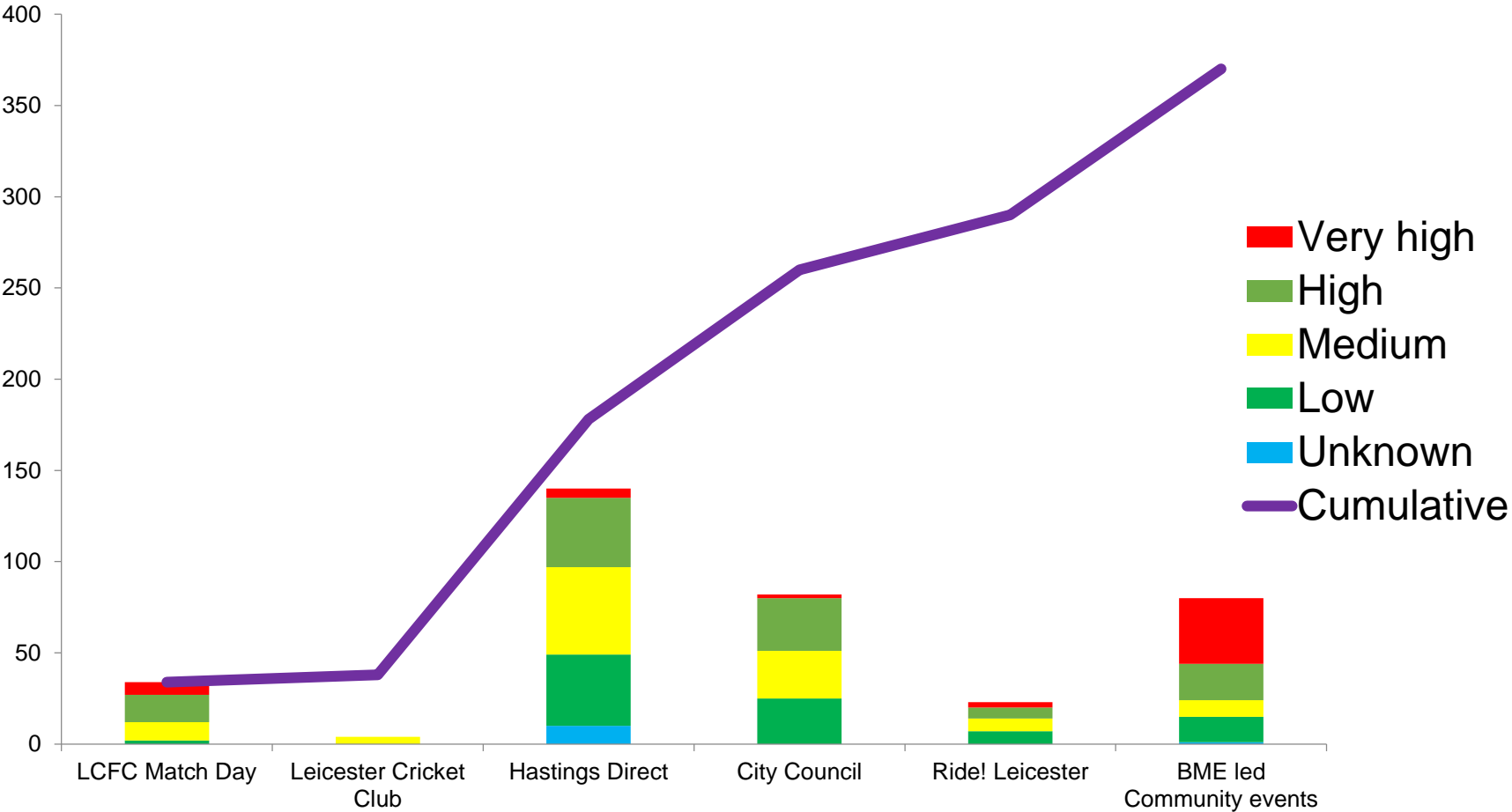
Leicester Changing Diabetes



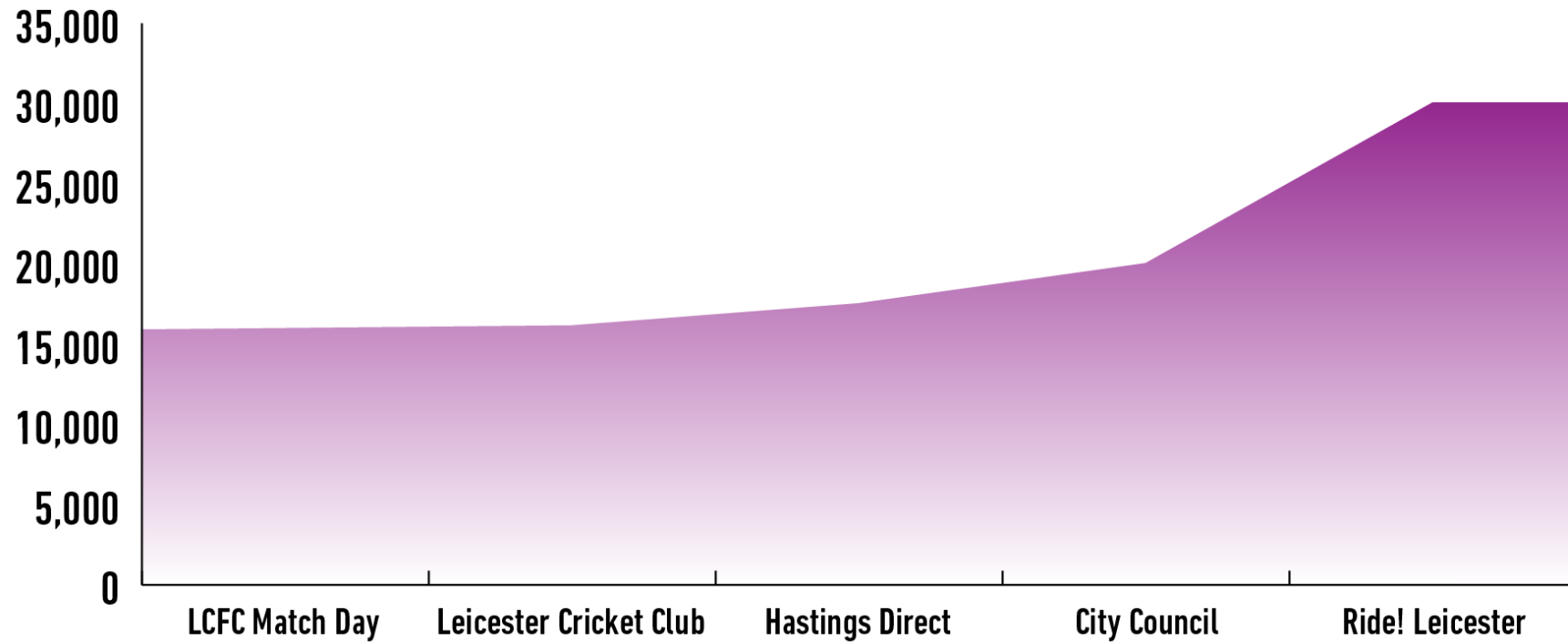
55



Screening Activity May-September



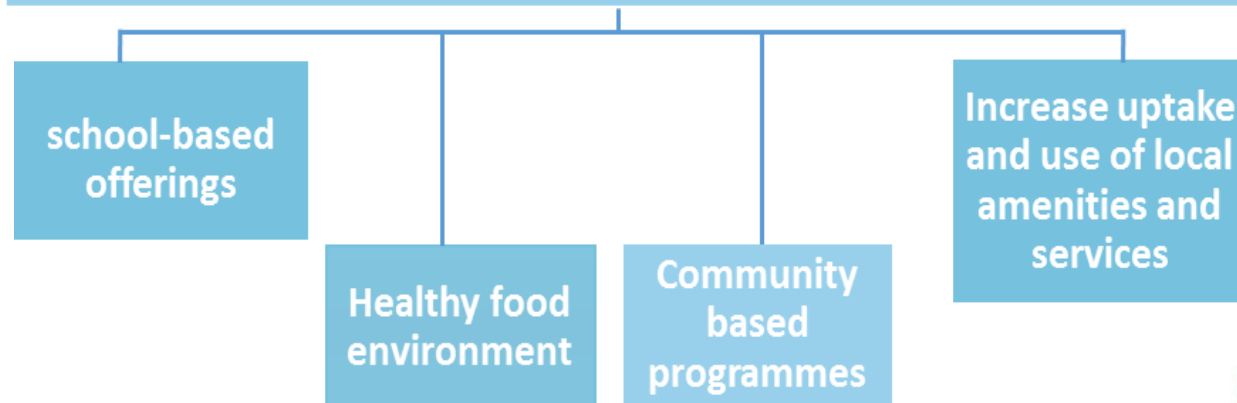
Awareness of CCD across Leicester May-August



Leicester Changing Diabetes



Early prevention and environmental/public health related initiatives



Environment makes a difference

- Higher number of cases of diabetes and obesity in Leicester if you live within 500 m² of a fast food outlet¹
- We know the prevalence of Type 2 diabetes in Leicester neighbourhoods with higher green space are 5% lower than areas with lowest green space²

1 Bodicoat DH et al Public Health Nutr 2015#

2 Bodicoat DH et al BMJ Open 2014

Working with the Walking and Cycling Team - Planning, Development and Transportation at Leicester City Council



Professional Sport Clubs Diabetes Pledge



61



Daily Mile evaluation in City schools

- Research funds received through the University of Leicester
- To lead on a process evaluation of how The Daily Mile is operating in Leicester City schools
- Provide case studies to schools
- Gather evidence to contribute to research knowledge of this rapidly expanding programme



Leicester Changing Diabetes



DiABETES UK
KNOW DIABETES. FIGHT DIABETES.

1,551,881
completed



TYPE 2 DIABETES
KNOW YOUR **RISK**

<https://riskscore.diabetes.org.uk/start>

Training and sustainability

Community
Champions

Upskilling staff
on Risk Scores

Inter-faith
diabetes summit

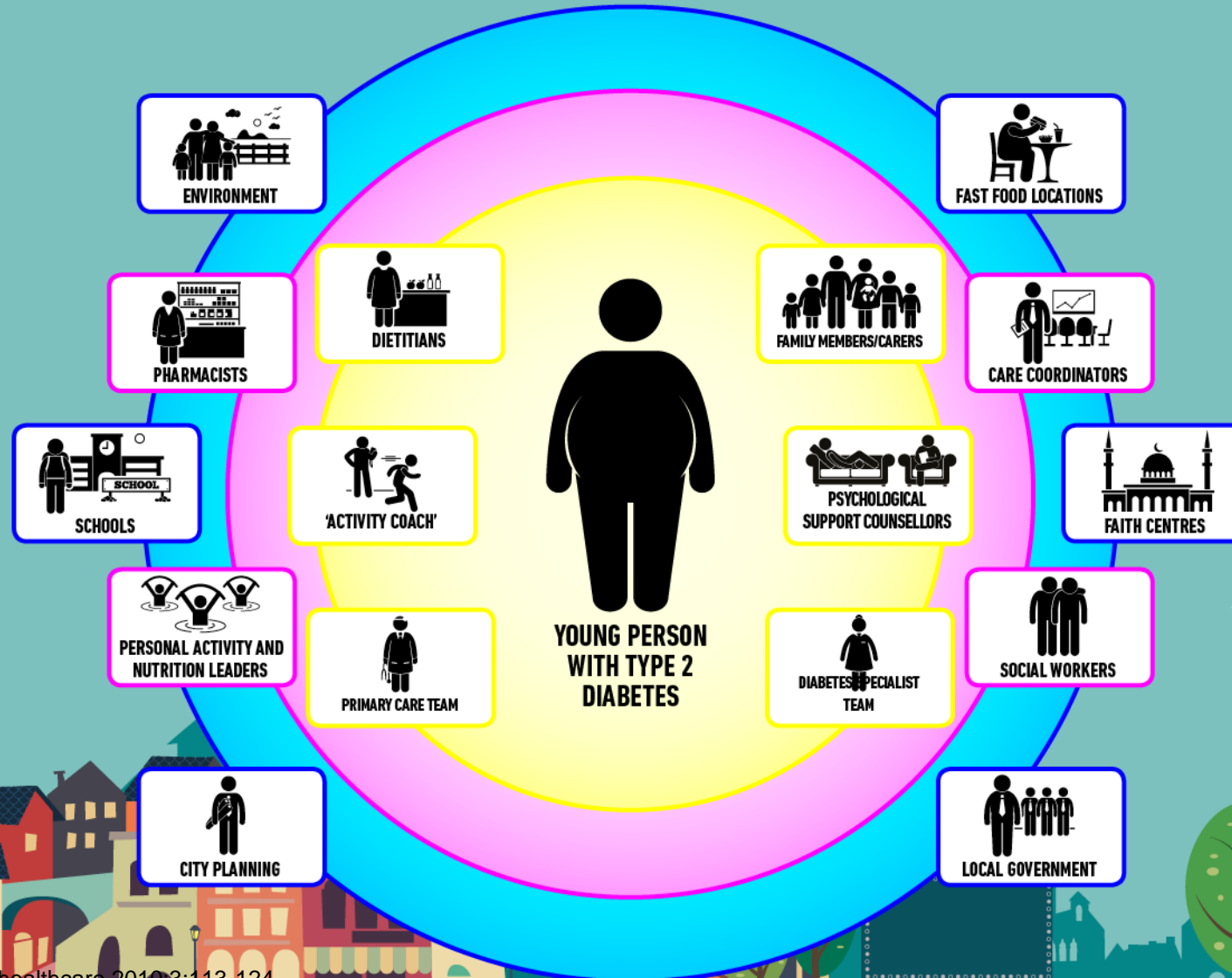


T2D risk identification and education in places of worship, work and community

- Identifying and training leaders from all communities to help Leicester Change Diabetes
- Bespoke training to enable change agents to deliver
 - Risk identification, education
 - Prevention messages
 - Sign-posting to existing City services, amenities and groups
- Understand individual and network sustainability needs
- Model can be used or adapted for any urban setting where people come together



Thinking differently about how we work together



International CCD partnerships

- Academic Lead Deidre Harrington presented our project plans at the CCD Global Academic Network meeting in Rome in June 2018
- International CCD summit at APPG Westminster in Dec
- Collaboration with Houston re faith centre project



Thank you



www.leicesterdiabetescentre.org.uk



www.facebook.com/LeicesterDiabetesCentre



@LDC_Tweets #LDCPathway
@LeicChangingDiabetes
@citiesdiabetes



LEICESTER CITY HEALTH AND WELLBEING BOARD
DATE: 22nd November 2018

Subject:	Social Value in Procurement
Presented to the Health and Wellbeing Board by:	Cllr Danny Myers Assistant City Mayor, Entrepreneurial Councils and Neil Bayliss, Head of Procurement
Author:	Cllr Danny Myers Assistant City Mayor, Entrepreneurial Councils and Neil Bayliss, Head of Procurement

EXECUTIVE SUMMARY:

“Social Value” is the generally recognised shorthand for achieving extra social / community benefit through procurement. It is best defined by Social Enterprise UK as follows:

“Social value is a way of thinking about how scarce resources are allocated and used. It involves looking beyond the price of each individual contract and looking at what the collective benefit to a community is when a public body chooses to award a contract. Social value asks the question: “If £1 is spent on the delivery of services, can that same £1 be used to also produce a wider benefit to the community”?

The Council has been incorporating social value into its contracting and procurement activity for the past few years with many successes, such as securing apprenticeships and training opportunities in a wide range of construction contracts. However, the new charter and supporting work will provide the greater impetus and more organised and consistent approach, so the Council can drive more social value from its procurement activity to support the city in a range of areas:

- employment and working conditions;
- local economy;
- children and young people;
- adults;
- health;
- communities; and
- the city environment.

The attached charter and guide set out in more detail the Council's new approach. We are keen to work across all local public sector institutions to maximise the benefits of social Value for Leicester and Leicestershire

RECOMMENDATIONS:

The Health and Wellbeing Board is requested to:

Note the work of the City Council in its new Social Value Charter and guide for contractors/suppliers.

Encourage collaboration and joint working on delivery of social value across all appropriate procurement activity, particularly when they are being conducted jointly.

Social Value

Cllr Danny Myers

Asst Mayor (Entrepreneurial Councils)

Neil Bayliss

Head of Procurement

22 November 2018



Social Value

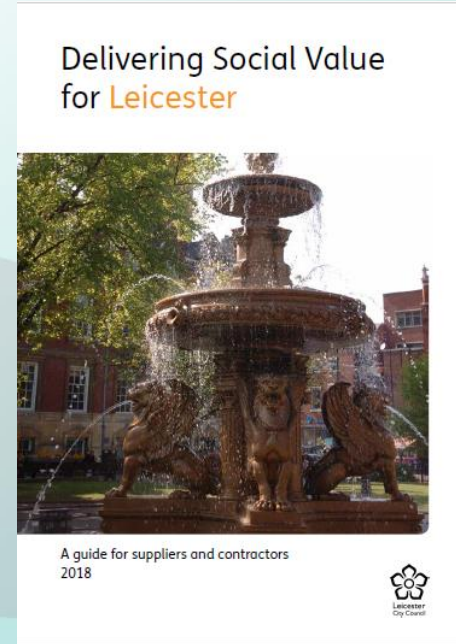
Leicester, like everywhere, faces challenges.

Leicester City Council, like every council, is charged with tackling them.

And we do. But we can't do it alone and we know we are by no means the only organisation that cares about the city. We know that caring about our city, our citizens and our communities is not just the preserve of the public sector but every person who lives here and, especially pertinent to this guide, every business which trades in the city.

What Is Social Value?

73 “Social value within procurement provides additional benefits generated by a service beyond its primary purpose”



Social Value Charter

- leicester.gov.uk/businesswithus
- 5 key themes:
 - employing locally and responsibly
 - sourcing locally
 - supporting and engaging with local communities
 - improving environmental sustainability
 - doing business ethically

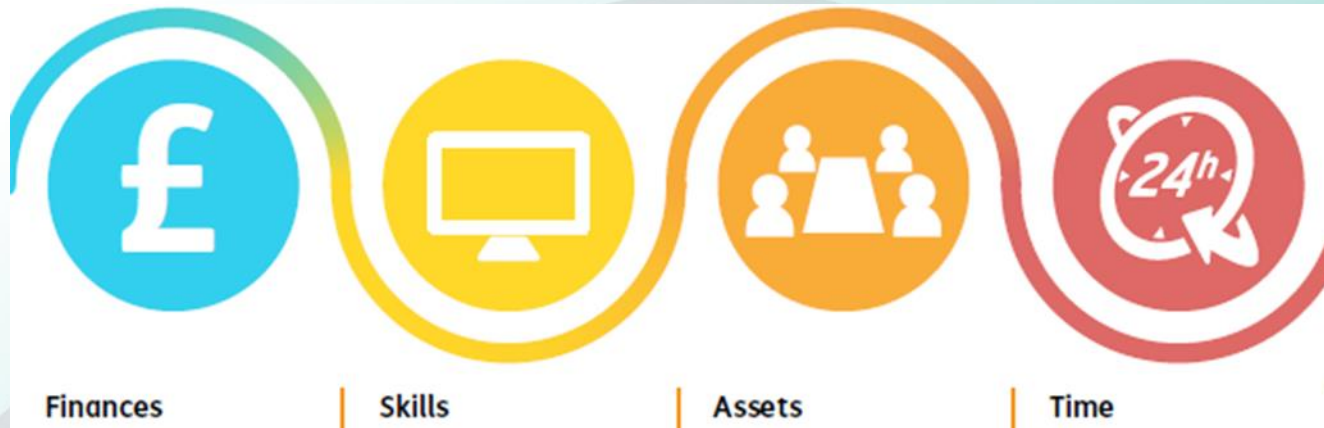
Procurement

- £400 million spend pa
- Over 4,000 suppliers
- Public Services (Social Value) Act 2012

What Suppliers Offer

Every organisation we do business with has the capability and capacity to deliver social value, for example:

76



What We Need

• Employment



• The local economy



• Health



• Communities



• Children and young people



• Adults



• The city's environment



Delivery Partners

In order to deliver social value in Leicester, we have identified “Delivery Partners” in the city who have established networks in place, and the proven ability to work with businesses link them up to community organisations, charities, schools/colleges and those in need of training and employment opportunities.

- Employment Hub
- Leicestershire Cares
- VAL
- CrowdFund Leicester
- City Council

Social Value Charter

**Improving economic, social and
environmental wellbeing through
procurement, planning and grants**

October 2018

Introduction

Leicester is an ambitious city with a growing reputation for delivering economic growth and sustainable development; it is a leader in terms of its environmental and social principles. The council has adopted a number of key action plans to achieve this, including an Economic Action Plan and Sustainability Action Plan. These plans identify the potential for the council to secure additional social value through service delivery and specific projects.

What is social value?

The council's core role is to deliver services and programmes of work that improve the economic, social and environmental wellbeing of its communities. The Public Services (Social Value) Act 2012 reinforces these objectives and challenges local authorities to consider how this can be further enhanced, in particular through services they commission and procure.

Social value within procurement provides additional benefits generated by a service beyond its primary purpose. Additional social value improves the lives of people, for instance, through securing employment and training benefits for local residents when entering into contracts to deliver services or through relevant planning permissions. It could also mean encouraging local businesses and other organisations to bid for contracts. Increasing local employment opportunities could enable families to combat poverty, raise their children's aspirations, reduce social isolation and improve emotional and physical health and wellbeing.

In terms of environmental benefit, social value could include requirements on council grant offers to reduce carbon emissions, which would also improve health outcomes for local residents, or to improve recycling rates. Communities can also be helped, for example, through businesses and other organisations committing to support community groups and projects as part of a procurement process.

How can we secure additional social value?

At Leicester City Council we will focus on securing social value outcomes where we believe most benefit can be achieved through our procurement and commissioning activities. We will also apply social value principles, where relevant, through the statutory planning process and when offering grants and loans. Unlocking additional social benefits through these mechanisms will help contribute significantly towards making Leicester a better place to live, work, study and visit, as well as further developing community confidence and esteem.

Aims of the Social Value Charter

The council will:

- seek delivery of economic, environmental and social benefit through decisions taken in respect of its procurement and commissioning activities, as part of its planning process and through grants and loans offered
- continue to work with local people, businesses and other organisations to identify the best means to deliver social value
- ensure that social value requirements placed on businesses and other organisations are relevant, proportionate and fair
- focus on the most significant relevant procurements, planning applications, grants and loans offered to maximise benefit
- work with internal staff, businesses and other organisations subject to this charter to improve understanding of social value and provide information, training and support on processes.

Social value themes

Key social value themes for the council will include: employing locally and responsibly; sourcing locally; supporting and engaging with local communities; improving environmental sustainability; and doing business ethically.

The table overleaf sets out the key outcomes and measures under the above themes. These themes link to existing strategies and action plans, policies and key objectives, as set out, for example, in the Economic Action Plan, Air Quality Action Plan, Sustainability Action Plan and Environment Policy.

Themes, outcomes and measures

Theme:	Outcome:	Measures:
Employing locally and responsibly	<ul style="list-style-type: none"> - Increased local employment - Employees paid the living wage - A high standard of employee development - Supporting those most disadvantaged in the labour market 	<ul style="list-style-type: none"> - Number of new local jobs (full-time equivalent) created (including focus on disadvantaged groups) - Number of local apprentices/interns (including focus on disadvantaged groups) - Number of employees raised to the living wage - Number of contracts in scope of living wage requirement and are compliant - Number of staff progressed to a higher skill level
Sourcing locally	<ul style="list-style-type: none"> - Promote locally sourcing contracts and supply chains through Source Leicester - Prosperous local SMEs 	<ul style="list-style-type: none"> - Spend with local suppliers (£) - Spend with local SMEs on Source Leicester (£) - Number of procurement opportunities posted on Source Leicester
Supporting and engaging with local communities	<ul style="list-style-type: none"> - Increased capacity and sustainability of the local voluntary and community sector - An open channel of communication between businesses and communities - Support healthy 	<ul style="list-style-type: none"> - Value (£) of investment/support in the community/through charity (subject to value of a standard voluntary day) - Value (£) of generated volunteering opportunities - Number of visits to local schools and colleges - Number of work experience opportunities provided to pupils (for disadvantaged groups) - Number of health/wellbeing promotion interventions supported for staff, customers and the community
Improving environmental sustainability	<ul style="list-style-type: none"> - Reduced carbon emissions - Cleaner air and less pollution - Enhanced public open spaces, trees, wildlife, and historic environment - Reduced impact of waste - Reduced impact from manufacture of goods supplied, including from use of natural resources 	<ul style="list-style-type: none"> - Carbon emissions saved (tonnes of 'CO₂ equivalent' per year) - Miles of travel or transportation per year converted to zero or low emissions - Tonnes of waste eliminated or dealt with in a 'greener' way (in accordance with the UK's waste hierarchy) - Value (£) spent (or in kind) to create/improve/protect public open space for wildlife/ environment
Doing business ethically	<ul style="list-style-type: none"> - Commonly practiced high ethical and corporate social responsibility (CSR) standards in sourcing and employment 	<ul style="list-style-type: none"> - Value (£) spent on fair trade products - Number of contracts including a commitment to the prompt payment code, no abuse of zero-hour contracts, no blacklisting, compliance with Human Rights Act/Modern Slavery Act/ILO Labour Standards, and a whistleblowing scheme

Securing social value through procurement

Securing social value through procurement is an effective way to help address economic, social and environmental concerns in local communities – often without adding any or significant additional cost.

The council will make social value a significant factor in the procurement process, ensuring contracts deliver on our relevant themes as well as service quality and cost. We will ensure social value is sought in all EU contracts¹ and proactively consider its inclusion in all appropriate large contracts². We will be clear about the minimum requirements on each procurement exercise including any pass/fail requirements to secure business with the council. We will also set out how tenders will be scored in relation to social value requirements, set alongside other requirements such as cost.

In order to maximise social value, we will recognise and, where appropriate, target disadvantaged areas and groups in Leicester. In doing so, businesses and other organisations are then able to make the biggest difference to local communities, contributing in ways such as creating jobs and training that have a direct impact on reducing poverty and improving the health and quality of life of local people.

Through our procurement activity we can have a global impact. We can do this through ethical and environmental initiatives, such as taking into account a product's lifecycle from the responsible sourcing of materials and manufacturing, through to more durable products and those offering reduced amounts of waste at the end of their life.

¹ Currently goods/services over £181,000 (except social and other specific services where the threshold is over £615, 000) and works contracts over £4.5m.

² Currently goods/services over £75,000, works over £250,000

Securing social value through planning powers

The council is expected to develop planning policy to secure social value benefits through the planning process where these are permitted under statutory regulations, and are in line with the government's National Planning Policy Framework.

Planning policies have been established by the council that allow it to secure certain economic, environmental and community benefits on relevant planning applications. The emerging new Local Plan will allow these policies to be re-considered and refreshed.

As set out in adopted statutory policies, the council will seek to negotiate scheme amendments and use planning conditions or legal agreements attached to a planning permission to ensure permissible social value benefits are secured and delivered.

Social benefits secured through the planning process could potentially include:

- Securing an employment and skills plan which could include specific requirements, for instance including apprenticeship and work experience placements
- Sustainable transport benefits including public transport enhancements, green travel planning and cycling and walking infrastructure
- Support for community facilities
- Provision of public art

Further details can be found at leicester.gov.uk/planning-and-building

Securing social value through grants and loans

The council and its partner body, the Leicester and Leicestershire Enterprise Partnership (LLEP), provide support for the local economy and communities through grants and loans to businesses and other public and voluntary sector bodies.

The council and LLEP can use grant and loan agreements to secure social value benefits in addition to those that are the main purpose of the grant or loan. For instance, a grant to support a business to grow could also secure additional benefits including recruitment of new apprentices or support for local community groups. The social value benefit requested has to be proportionate to the grant/loan offered.

Grants/loans in excess of £100,000

Where grants or loans, offered through a relevant support programme, could be in excess of £100,000, the lead officer will routinely consider what relevant additional social value benefits could be secured from the themes, outcomes and measures table in this charter. These will be included in the guidance to potential applicants who will be expected to identify how they could meet these specific requirements or could provide other social value benefits. For each grant scheme a minimum social value benefit threshold will be established that applicants should aim to meet in order to secure a grant/loan.

Grants/loans under £100,000

Where grants or loans, offered through a relevant support programme, are under £100,000, guidance notes to applicants will include the themes, outcomes and measures table in this charter and applicants will be requested to consider what additional benefits they could offer, should they be successful. No minimum qualifying standards would be set for grants and loans at this level.

Supporting local business and other public and voluntary sector bodies

Irrespective of the size of grant or loan offered, the council will continue to aim to focus awards to local businesses and organisations, and their local supply chains, to ensure the benefits of investments are delivered to support the local economy and local people.

Implementation

The council will review its procurement and grant processes to ensure social value is embedded as a core part of each. The contract procedure rules will be amended to ensure this is a requirement and a social value toolkit developed to show staff how to implement this. Standard documents, internal forms and standard contract terms and conditions will all be updated to reflect this commitment. It is however recognised that core to the principle of social value is making it proportionate and relevant to the contract in question so we will be avoiding a ‘one size fits all’ approach.

It will be important to drive cultural change so that procurement and commissioning officers in the council understand the importance of social value and know how to build it into the various stages of the procurement process as set out below.

Consultation and consideration

Internal stakeholders to consider, including consultation with potential suppliers and other external organisations (where appropriate), to identify what additional benefit could be secured from the contract. Using toolkit and linking to charter themes, outcomes and measures.

Add social value into tender documents

Include social value requirements in specification and/or contract conditions and/or ask questions to seek tenderers’ proposals on how much/what social value they will deliver. Incorporate this into the evaluation process with an appropriate weighting where applicable.

Award contracts

Contract awarded to the bidder with the highest overall score, who has committed to providing the required social value. Ensure social value conditions and social value offered during tender process is captured contractually.

Monitor performance

Monitoring the performance is essential to proving the supplier has delivered their commitments and fulfilled their contractual obligations. Social value achieved can then be publicly reported.

We will work with our contractors, other public-sector bodies and voluntary and community sector bodies, local businesses and business groups, and their supply chains, to help them understand the themes and how to deliver on them through events and training sessions as well as signposting to resources and further support.

Coupled with this, it will be equally important to ensure that suppliers (particularly local suppliers) understand the council’s vision and know how to implement it and how to respond to social value questions in tender documents.

Measuring the impact

We will establish, working with our delivery partners, key performance indicators (KPIs), based on the measures outlined on page 4 to establish the benefits delivered by this charter. These can then be communicated regularly, including as part of the updates on our key economic and sustainability action plans. Definitions and examples will be developed in the social value toolkit, which will help direct bids.

Supporting others to deliver social value

The council aims to lead by example in delivering additional social value through its mainstream service delivery and will encourage and support others to follow this example. Other public-sector bodies, businesses and other organisations in the city also have the potential to secure significant social value, for example, through procurement and supply chain relationships.

The council will support these organisations to develop policies and procedures with the aim of delivering greater social.

Delivering Social Value for Leicester



A guide for suppliers and contractors
2018

Foreword – Our vision for social value in Leicester

Like other big cities, Leicester faces challenges to deliver economic growth and new jobs, improve its environment and support people in its communities to be better educated, healthier and happier.

Leicester City Council cannot do it alone and we know we are by no means the only organisation that cares about the city. We know that caring about our city, our citizens and our communities is not just the preserve of the public sector but of every person who lives here and of every business which trades in the city.

We do business with and procure from a great many organisations; from large infrastructure works to care contracts, from multinationals to local charities. The range of the council's responsibilities is vast and the range of what we buy and who we buy from reflects this. The council spends more than £300 million annually on goods and services, using over 4,000 different suppliers.

We want Leicester to get the most out of this activity. Social value means essentially ensuring we get the absolute maximum value from every contract – that is, not just the supplies or services specified under that contract, but the additional gain we can secure on behalf of the city and its citizens. We appreciate that this is a big challenge, especially when margins are tight. That is why we have produced this guide to show how it is possible to add that extra value.

Above all, we want to make sure that we can secure this social value and that it is directed in the right way to help the most people and have the largest impact. This guide sets out how we intend to do this, what we (the city, not the council) needs most and how you, as a supplier to the council, can provide it.

We hope that this guide is clear and helpful. We hope that this new and flexible approach to procuring services can support a relationship between all those with a personal or professional attachment to Leicester to work together to continually improve our city.

We thank all those involved for the work that has gone into the development and production of this guide and the Social Value Charter, including the assistant city mayors; the council's economic development, transport and tourism scrutiny commission led by Cllr Jean Khote; and council officers.



Sir Peter Soulsby
City Mayor



Cllr Danny Myers
Assistant City Mayor – Policy Development

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What is social value?

Leicester City Council's Social Value Charter provides a definition:

"Social value within procurement provides additional benefits generated by a service beyond its primary purpose. Additional social value improves the lives of people, for instance, through securing employment and training benefits for local residents; improving emotional and physical health and wellbeing of local residents; reducing carbon emissions or pollution levels, and supporting community groups and projects as part of a procurement process."

The charter sets out five themes for social value we are looking for which you will see run through this guide.

- Employing locally and responsibly
- Sourcing locally and responsibly
- Supporting and engaging with local communities
- Improving environmental sustainability
- Doing business ethically

The Social Value Charter

Please see our Social Value Charter in full here:

Social Value Charter

Improving economic, social and environmental wellbeing through procurement, planning and grants



October 2018

How you can help

Every organisation we do business with has finances, skills, assets and time that could be used to deliver social value. So, think about the social value you could offer Leicester, for example:



Finances

Pay your staff the living wage and provide fair working conditions, and where possible re-invest into the local economy and provide local jobs.

Skills

There are skills across your organisation that could be effectively applied to help us address city-wide skills shortages; from back office skills like IT or accounting to the more obvious skill that we are procuring from you.

Assets

There are assets you may have, from meeting rooms that could be used for free by community groups; to discarded IT equipment or other surplus materials that could be used by people, communities and organisations.

Time

Your organisation may already have a corporate social responsibility (CSR) programme or community volunteering scheme.

Support from delivery partners

To deliver social value in Leicester, we ask that you work, where appropriate, with our nominated delivery partners who have established networks in place, and have demonstrated the ability to work with businesses and link them up with community organisations, charities, schools/colleges and those in need of training and employment opportunities. They will help you ensure that appropriate administrative processes (for example: insurance, DBS checks, training, risk assessments, due diligence on local organisations) are in place and will help us monitor the delivery of your contractual commitments. The delivery partners will prioritise those most in need and consider the best matching recipient for the social value you are offering.

Some of our delivery partners may charge a fee for certain types of support; they are not profit-making organisations and all funds will be used to cover their organisational costs and to support creation of social value in Leicester.

Our delivery partners:

Leicester Employment Hub

Leicester Employment Hub provides intensive support with recruitment and skills needs to small and medium-sized enterprises (SMEs) and larger employers in the city and county. They help employers understand the current labour market and by mutual discussion develop a bespoke skills and recruitment plan. The team has local expertise and connections to support businesses with ambitions to deliver social value in meeting their recruitment objectives.

Leicester Employment Hub
leicesteremploymenthub.co.uk
employmenthub@leicester.gov.uk



Voluntary Action LeicesterShire (VAL)

Voluntary Action LeicesterShire (VAL) helps get people into volunteering and provides voluntary and community sector organisations with infrastructure support. VAL can advise and support you with volunteering and can provide support for voluntary and community sector groups and organisations, as well as provide information, advice, guidance and training.

Voluntary Action LeicesterShire (VAL)
valonline.org.uk
Tel: 0116 257 5050



Leicestershire Cares

Leicestershire Cares brings businesses and communities together for the benefit of all through employee volunteering. It provides volunteering opportunities for companies looking to get involved with communities in Leicester, Leicestershire and Rutland. Leicestershire Cares manages a wide range of projects supporting:

- pupils with literacy, numeracy and employability skills
- communities through practical group projects
- offenders in their rehabilitation
- homeless people by breaking the cycle of 'no home, no job'
- young people who have been in care onto the next steps in life.

Leicestershire Cares

leicestershirecares.co.uk
info@leicestershirecares.co.uk
Tel: 0116 275 6490



CrowdFund Leicester

CrowdFund Leicester is all about connecting people, communities, businesses and resources to good ideas that will improve quality of life in our city. CrowdFund Leicester features projects seeking support in the form of funding, material donations and volunteering that share innovative ideas and could help shape the community for the better. By working together with these creative and innovative groups and organisations, we can make Leicester an even better place. You can see how you can support the featured projects, or create new funds/offers of support for good causes in the city.

CrowdFund Leicester

spacehive.com/movement/crowdfundleicester
crowdfundleicester@leicester.gov.uk



Leicester City Council

As the local authority, we have a range of teams and services that will act as a delivery partner and can support the delivery of certain types of social value.

Environmental volunteering and improvement projects

Our parks service provides a one-stop shop for volunteering, sponsorship and other opportunities to get involved in improving green spaces and waterways.
leicester.gov.uk/volunteering
parks@leicester.gov.uk



Choose How You Move

The walking and cycling team provide a range of practical tools and schemes for staff to join, which encourage the uptake of more active and sustainable travel, thereby improving staff health and wellbeing.
choosehowyoumove.co.uk
choosehowyoumove@leicester.gov.uk



Environmental education co-ordinator (Eco-schools)

The co-ordinator supports Leicester's schools with environmental education. Input from businesses can help schools get projects off the ground or give students insights into environmental roles in the world of work.
schools.leicester.gov.uk/environmentaleducationcoordinator
eco-schools@leicester.gov.uk

Governor service

leicester.gov.uk/schools-and-learning/school-and-colleges/performance-inspections-and-reports/school-governors
education-governor-services@leicester.gov.uk



What we need your help with

This guide sets out what we need help with – the challenges the city faces that could really benefit from your involvement and contribution.

• Employment



• The local economy



• Children and young people



• Adults



• Health



• Communities



• The city's environment





Employment

What Leicester needs

Leicester needs good jobs, with fair pay and safe and considerate working conditions. We want to support an economy that provides high-skilled, well-paid secure work that enables people in Leicester to enjoy both their work and their life outside work.

How you can help

As one of the city's major contributors to the economy, we at the council want to ensure that our budgets are used to support people into great jobs, as defined by the TUC's Great Jobs Agenda below. Leicester City Council was the first council in the UK to sign up to this agenda and we have signed up to it as a challenge, not a boast. We know that our budgets and contracts do not always allow for the application of a real living wage across our care contracts. However, as a priority we will strive for those employed in Leicester and particularly everyone employed as a result of our spending, to enjoy the following working conditions. Therefore, we ask you to also consider and address these:

The TUC Great Jobs Agenda

Every job should be a great job. For us, that means workers in our city should:

- be paid fairly
- work in a safe and healthy workplace
- be treated decently and with respect
- have regular hours
- have the chance to be represented by unions and be consulted on what matters at work
- have the chance to learn and progress at work and get on in life.

We have our own commitment with regard to the **Living Wage through procurement** and have taken steps to ensure that our contractors do not participate in employee blacklisting.

We also expect you to seek ethical employment practices throughout any international supply chains (for example: by purchasing fair trade or similarly accredited products). Compliance with the Human Rights Act, Modern Slavery Act and the International Labour Organisation's international labour standards are an absolute minimum.

Social care sector

Leicester's economy also needs a care sector that is suitably valued and skilled, and to move away from employment practices which stretch the sustainability of the sector. Our contracts for services, such as domiciliary care already require employers to pay their staff travel time and the use of zero hour contracts are only acceptable if they provide flexibility to the workforce. Training and development of staff is also a key priority to ensure that standards of care are maintained and the council provides free training to support the sector. We want to promote the care sector as a dynamic, meritocratic and accessible career choice for the city's young people and would encourage potential care providers to consider the options for social value set out below for children and young people.



The local economy

What Leicester needs

We want our budgets to fund the employment of Leicester residents and are spent with Leicester businesses (both directly and through our contractors' supply chains) as much as possible. We want to support the city's small, medium and large enterprises, including organisations in the voluntary, community and social enterprise sector, which will further support local employment. We recognise that trading with companies and employment of residents in the county will also have a positive impact on the city due to the travel-to-work links between the city and county.

Coupled with our expectations on working conditions, and particularly the Living Wage, this will ensure that local people working to deliver our services will benefit and this money will be recycled in the local economy.

How you can help

Local suppliers

Whether you are a Leicester-based company or not, we strongly encourage you to consider how you can work with companies in Leicester to support your contract delivery and become part of your supply chain. Having a Leicester-based supply chain will help you link into the local community and enhance your local knowledge. It will help us support local business and local employment. Voluntary and community sector groups and organisations could also form part of your supply chain – please see the Communities section below.

Case study

The £1.27 million refurbishment of the council's Customer Service Centre was carried out by Morgan Sindall as the main contractor. Six of the 10 major sub-contractors appointed by Morgan Sindall were local and these represented 81% of the sub-contract expenditure. Of this 81%, over half went to local employees or local tier 2 sub-contractors.

Who to contact for support

Please do your usual supply market research for potential supply chain partners in the local area. Please consider using the Source Leicestershire website to advertise opportunities to local businesses. Note: Source Leicestershire is not limited to local businesses but has a good profile locally.

Local employment

Whether you are a Leicester-based company or not, we strongly encourage you (and where relevant, your supply chain) to consider how you can support the employment of people in Leicester. We ask that all job opportunities related to our contracts, where the opportunity is within reach of Leicester, are advertised in Leicester job centres and through Leicester organisations.

We would like you to work with our **Employment Hub** to offer these opportunities to local people. The Employment Hub can offer you advice on apprenticeship and training schemes and advise you if funding may be available to support you when you create these opportunities.

Case study

Leicester City Council's neighbourhood improvement scheme works in partnership with Leicester College to support unemployed people by offering work experience and short-term job opportunities. The scheme is now in its eighth year and has helped more than 180 unemployed people move into employment.

Who to contact for support
Leicester Employment Hub



Children and young people

What Leicester needs

For Leicester to be more competitive and to continue to attract inward investment, we need to have more people suitably skilled in certain areas such as:

- construction
- engineering
- ICT
- social care.

Leicester also has children and young people who sometimes – because of circumstance, geography or background – do not secure access to high quality education, training and employment opportunities and would greatly benefit from your support.

How you can help

We want our providers to join us to:

- make the vast variety of opportunities available to children and young people seem real and tangible
- share the benefit of your experience and skills to address the skills gap
- inspire young people to do well at school/college and create a link between what they learn in the classroom and the world of work.

We have identified a range of different ways and levels at which you can get involved and make a difference.

Visits to schools and colleges

Some ways to help are:

- volunteer to visit a school at an assembly or offer a school the chance to visit your workplace
- give insight and provide examples of the different types of jobs available and how to reach that position
- mock interview exercises
- support literacy and numeracy schemes by going into schools and colleges to enrich the learning experience.

Our delivery partners already have links with schools and established processes to facilitate such events and we ask that you offer this kind of social value through these intermediaries to ensure the right children/organisations benefit, the proper processes are followed and that we can record evidence of delivery.

It can be difficult, especially for smaller organisations, to provide structured career opportunities, but your organisation may have a volunteering or corporate social responsibility project where an individual might wish to volunteer to offer mentoring support to a child or young person. These relationships can be pivotal in helping a child or young person build their confidence and understand better what is possible.

Case study

Leicester Employment Hub organised a site visit for a group of 30 students and staff from Moat Community College to learn about design and construction. They visited the re-development site of the former Southgates bus station and were greeted by Winvic, the construction company overseeing the project and turning it into new student accommodation. It was a great opportunity for them to see a large construction site in action and understand how different disciplines go hand in hand to achieve such a project.

This project was not procured by the council but the social value was achieved through engagement with the council and the Employment Hub.

Who to contact for support

Leicester Employment Hub
Leicestershire Cares



Work experience

Many Year 10 children (14-15 year olds) look for an opportunity to gain one or two weeks' work experience. Not all do and some schools struggle to place every child. Your social value could be to provide such opportunities within your organisation. This may be a frontline customer-facing role, but could also be in a back-office function, such as IT, logistics or administration.

Case study

SISK re-developed the council's former New Walk Centre headquarters site into a new mixed-use development, comprising of 50,000 square feet of office space, 54 new homes and a small amount of retail space including restaurants. They also improved the public realm to complement the attractive, tree-lined New Walk. As part of Constructing Leicester, we worked closely with SISK to deliver work placements and curriculum support activities, along with apprenticeships and jobs.

Through the project, SISK hosted 12 work placements in trades such as bricklaying and electrical, as well as civil engineering. It delivered seven curriculum support activities, which involved hosting site visits for local colleges, and took part in workshops and activities to raise awareness of the opportunities within the construction industry.

Who to contact for support

Leicester Employment Hub and their partner organisations:
Leicester Education Business Company (LEBC) and Connexions
Leicestershire Cares



Apprenticeships and training

For our larger and longer-term contracts, there may be opportunities to generate longer-term social value. We would expect to see evidence of how our suppliers will develop apprenticeship opportunities for young people in Leicester and for them to become part of your workforce delivering services under the contract.

Case study

We have procured the Framework Housing Association (FHA) to provide inpatient medically assisted withdrawal drugs and alcohol services for adults in Leicester, Leicestershire and Rutland. As part of the procurement process, FHA committed to offer training and work placement opportunities for those aspiring to careers in nursing, social work and medicine, including junior doctors. FHA currently has two junior doctors on placement on a six-month rotation, and these will be replaced every six months with new trainees. FHA also has, in the first four months of the contract, received four fourth year general medical students on week long work placements.

Who to contact for support
Leicester Employment Hub



Supporting specific children and young people

As well as general opportunities for young people, there are particular groups of children and young people in the city who may need greater support. In some cases, they may require a particularly nurturing and supportive approach in the right environment to benefit from the opportunity. Helping these young people can be particularly rewarding for organisations and employees involved.

Looked after children

Educational and employment outcomes for our looked after children or children in care are important and as their corporate parents, our aim is to provide them with support outside of mainstream education. We'd like to extend this into our commissioning. We have programmes and schemes which you could utilise to help us educate our looked after children. For example, Leicestershire Cares' Flying Fish project supports young people on to the next steps in life by opening their eyes to the possibilities in the world of work, through company tours, talks and mentored work placements. All programmes are tailored to meet individual needs.

Children with special education needs

Educational and employment outcomes for children with special educational needs need to be improved. This would include children with long-term disabilities or conditions such as autism.

Case study

Through the Leicester Jobs Fund, funding was secured for a young person with social, emotional and mental health needs (SEMH) to commence a six-month traineeship working in a local school. This young person experiences very high anxiety in any new situations and when working with large groups of people. With support, he is now growing in confidence and will progress onto an Apprenticeship in Business Administration. Although not generated through the council's procurement activities, this example demonstrates the opportunities available and the positive outcomes that can be achieved.

Leicester Employment Hub and the Leicester Jobs Fund support SMEs taking on people with disabilities or looked after children.

Who to contact for support
Leicester Employment Hub
Leicestershire Cares

Adults

What Leicester needs

Some of Leicester's adult population are often excluded from social contact, exercise and recreation, and employment and training opportunities. Leicester City Council teams and other voluntary and community sector groups and organisations support these adults but they could benefit from further help via skills, knowledge, assets and potential volunteering time and employment opportunities within your organisation. They can also add value back into your organisation. These vulnerable groups are broadly defined below.

- Adults with long-term mental health needs, learning disabilities, autism and/or physical health conditions are often independent enough not to require long-term care but they may find it difficult to access alternative support or work thereby leading to social and economic isolation.
- Long-term unemployed people and those in need of re-skilling.
- Elderly and socially isolated – older people are more likely to be managing long term health conditions and prone to being socially isolated. Supporting and helping those living with dementia and their carers is a priority for Leicester and we are committed to make ours a dementia friendly city.
- Recent arrivals in the UK – in many circumstances these people are fleeing incredibly traumatic and difficult situations, and require the right kind of support to start a new life in a new country with confidence.
- Those who have recently left the criminal justice system face a difficult challenge securing housing, work and re-establishing important relationships.
- Those who are recovering from drug or alcohol addiction and have problems with substance misuse often suffer from complex circumstances and multiple issues such as poor mental health, which can lead to other long-term issues such as rough sleeping.

How you can help

Your budgets, skills and assets could support those individuals and the organisations that help them, through for example, visits to libraries, colleges or other suitable settings, or your staff could volunteer to support people to develop their digital and English language skills and confidence.

You may be able to offer structured mentoring and training opportunities for individuals. You could explore how to remove barriers to employment opportunities for vulnerable adults with mental health needs or a learning disability. An opportunity for being in paid employment could support their wellbeing and independence. Work trials, internships and placements, targeted training and development opportunities could all be options. Information about the **positive action provisions** under the Equality Act 2010 will help you to decide what opportunities, support and positive action in recruitment you might be able to offer.

Case study

Leicestershire Cares provides businesses with opportunities to offer practical help to local community groups that support isolated and elderly people, for example through organising team challenges, where a group of employees could volunteer for the day to decorate a room or do gardening at an old people's home. This collaboration benefits the community group and can be an excellent way to build team spirit within your company and raise your profile.

Cambridge and Counties Bank worked with Leicestershire Cares at Holmfield Day Centre, which is situated in a deprived area and is a lifeline for older people with dementia who are socially isolated. The employee group tidied up the garden and created a false shop front to look like a shop from the past. Although not a council example, it demonstrates the kind of opportunities that are available.

Who to contact for support

Leicester Employment Hub

Leicestershire Cares

Voluntary Action LeicesterShire (VAL)

Please also refer to the contacts in the Local Economy (Employment) and Communities sections.



Health

What Leicester needs

Everyone has a role to play in supporting people to make healthy lifestyle choices. Our social value approach will protect physical and mental wellbeing in Leicester. We want employers to promote physical activity, healthy eating, smoke-free policies and a range of mental health promotion activities.

Increased levels of physical activity across the city will support general wellbeing and help us to tackle the range of health challenges facing the city, including obesity and diabetes.

How you can help

Healthy eating and physical activity

Employers can play a role in supporting and facilitating staff to be more active. Making even small changes to include active travel and physical activity as part of the normal working day can help with this: for example, staff could act as volunteer walk leaders at lunchtime or after work or consider the Leicester-Shire and Rutland Sport (LRS) **Workplace Challenge**. Supporting local communities in becoming more active could fulfil a social value commitment.

Healthy eating goes hand-in-hand with physical activity. Employers can support work within Leicester that aims to improve choice and access to healthy options. This could be work that takes place directly within their organisation, or through working with other stakeholders, such as a foodbank or holiday hunger scheme.

Stop smoking

Ensuring that smoke-free policies are present in the organisation, and that access to the Stop Smoking Service is available would both demonstrate commitment to improving employee health and wellbeing.

Mental health

Mental health problems are another key health issue amongst people in Leicester. One in four working age adults will be living with a mental health condition, and many more may be experiencing symptoms of low mood or stress without an official diagnosis. However, many people are reluctant to speak about their mental wellbeing at work due to stigmatising attitudes around mental illness.

Changing the culture of a workplace to become a safe space to discuss mental health openly would have great social value. Incorporating workplace mental health training amongst managers, or adopting a 'mental health champions' scheme would be ways to raise awareness of mental health amongst staff. Encouraging dialogue around mental health and well being at work will contribute to a culture where employees feel more valued, which in turn has a proven positive impact on productivity. Employers could also sign the **Time to Change Employer Pledge**, a process that involves creating a six-step 'action plan' on how the organisation will combat stigma and discrimination around speaking about mental health.

An organisation could also support community groups, and mental health champions could share their learning with communities. Working with faith groups and community leaders to adapt messages/activities around mental health and well being for different communities would be an excellent way forward. Sponsoring ongoing activity, such as events held by local community Time to Change Champions, would also be a way of raising mental health awareness amongst Leicester residents.

First aid

We would also like to increase the number of staff and members of the public with basic first aid skills. The Red Cross offer first aid training and so do Leicester City Council's health and safety team. This isn't a major expense or commitment but is hugely valuable. We are also working in partnership with the Joe Humphries Memorial Trust to install defibrillators in public places and give basic CPR and defibrillator training to the public. Your support for this kind of activity would be greatly welcomed.

Case study

Leicester City Council's walking and cycling team has worked with a variety of Leicester businesses to implement free and practical tools and schemes which have encouraged the uptake of active and sustainable travel, and so improved the health and wellbeing of staff. Examples include the provision of cycle parking at De Montfort University; a series of led rides and led walks at Pick Everard; the implementation of a sustainable travel challenge at IBM; staff personal travel planning at Mattioli Woods; and multiple staff engagement events at Hastings Direct.

Who to contact for support

Choose How You Move



Communities

What Leicester needs

Leicester's communities are supported not only by a diverse and dedicated voluntary and community sector, but also by the public sector. Our libraries, parks, playgrounds, charities, and children's and community centres provide the city with an invaluable physical, social and support network. However, a lot of this network no longer receives the same level of financial support it once did from public budgets. Leicester needs your support for this network and its communities.

How you can help

As mentioned earlier, your support for our communities does not have to relate to the core service we are purchasing from you but could come from elsewhere within your organisation.

Volunteering and expertise

We are especially keen to support our communities with volunteer hours from across the city. This could be, for example, to help a summer reading challenge at a local library or support a local foodbank. Some communities, as well as the groups and organisations that support them, struggle to recruit to senior administrative positions such as trustee, chair, treasurer or school governor. These are vital roles and within your organisation there may be individuals who would be willing to support the city's voluntary and community sector or schools with these skills.

Leicestershire Cares and **Voluntary Action LeicesterShire (VAL)** are local organisations through which we would ask you to channel this activity.

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Both VAL and Leicestershire Cares can arrange team challenges – team building away days where your team undertakes an activity to improve a local public or community facility such as painting a community room, clearing a garden or open space, or litter picking on the local waterways.

ProHelp is another Leicestershire Cares scheme via which your staff can volunteer their professional expertise to assist local community groups who may otherwise be unable to afford such services. Similarly, VAL can broker volunteering opportunities for trustee and other community-based roles that could be taken up by employee volunteers.

School governors are unpaid volunteers who work as part of a team to raise standards of achievement in their school. They provide strategic leadership and accountability in schools. Governors also hold the main responsibility for finance in schools and work with the head teacher to make decisions about balancing resources.



Case study

Nine staff members of Checkprint, a Hinckley-based secure printing firm, recently took part in a special community initiative to refurbish a playground in Braunstone, in an eight-hour painting session that saw the team re-stain the entire assault course. This initiative formed part of the Braunstone Adventure Playground's Restoration Week, which saw the entire facility renovated for the summer holidays.

This activity was part of Checkprint's commitment to Leicestershire Cares, rather than a social value commitment from a council procurement, but is a great example of a local company carrying out a team challenge and contributing to the local community.

Who to contact for support

Leicestershire Cares
Voluntary Action LeicesterShire (VAL)
Leicester City Council – governor service

Purchasing and sponsorship

Many local community organisations often trade services – for example, room or conference hire or catering. Using these traded services is a sustainable, viable way of supporting this network.

There are facilities and charities which would welcome your sponsorship of a programme or facility – everything from a farm park to a training programme might offer mutual benefit of income and publicity. Leicester City Council would be happy to broker any such interest.

In kind support – resources and materials

Charities often find it hard to secure funding for buildings or equipment due to public funding restrictions. If your organisation has excess materials or furniture/equipment, such as ICT hardware, it no longer requires, this could be used to support local community groups/projects. There may also be a valuable contribution in allowing some of these organisations the opportunity to use your facilities or equipment and expertise in other ways (for example, making your meeting rooms/vehicles available to them when you don't need them, using spare capacity within your facilities management team to carry out small repairs or auditing/inspecting a charity's accounts).

We have created CrowdFund Leicester, where you can find well-deserving innovative projects within the city which would benefit from your social value support, whether financial or in-kind. You can also offer your support by creating a new fund or offering material support/resources for good causes.

Case study

Highcross is supporting CrowdFund Leicester by including some of its projects in their own publicity spaces (physical, digital and online) and by having CrowdFund Leicester join in some of its special promotions (for example, Student Night). We have had the offer of Highcross accommodating appropriate projects within vacant shop units and of putting the digital beacons in St Peter's Square at the service of some of the more creative and artistic dimensions of CrowdFund Leicester.

Who to contact for support

Voluntary Action Leicestershire (VAL)
Leicestershire Cares
Crowdfund Leicester – funds and support



The city's environment

What Leicester needs

Like all cities, Leicester faces big pressures to provide the homes, jobs, facilities and transport systems that people need, while also offering a green and healthy environment with clean air, space to relax and a home for wildlife. It also needs to run sustainably – using resources efficiently, cutting down waste and helping tackle wider environmental problems such as climate change. For these reasons Leicester needs to reduce the amount of greenhouse gases and air pollution it generates, making better use of clean technologies and renewable energy. It needs to reduce waste and reuse or recycle more. It also needs to maintain and improve its network of parks and open spaces, its heritage and its historic treasures.

How you can help

You can help us improve Leicester's environment and make it a more sustainable city by:

- running your business with the environment in mind, so that you can offer us and your other customers greener goods or services. This is important to us because we want to lead by example in what we buy.
- providing practical help towards environmental improvement projects in the city, for example through volunteers, funds or help in kind.

Environmentally responsible sourcing

For relevant contracts, we will specify green standards we expect providers to meet and we may also include green criteria when we evaluate tenders. We will always make any green requirements or criteria clear, and you can read our Sustainable Procurement Guidance on our website before you tender. Any green standards or requirements will always be relevant to the type of goods, works or service we're buying. Below are some examples of what we look for.

- Less emissions from any transport, delivery or collection services, or from travel by your staff when they deliver the service to us for example, using cleaner vehicles such as electric or high Euro Standards, travel by walking, cycling or public transport, or use of latest technology/systems to cut journeys.
- Less waste, more recycling. For example, reduced, recyclable or returnable packaging – and less or no single-use plastics.
- Sustainably sourced timber and peat-free horticultural or landscaping products.
- Energy-saving and low carbon technologies used in goods and services.

Case study

We have committed to play our part in protecting forest biodiversity worldwide by joining a WWF scheme to buy timber from legal and sustainably managed forests. The impressive timber beams supporting the food hall at Leicester Market – as well as all the other timber used in the scheme including the hoardings used during construction – were all checked before purchase. The beams came with Forest Stewardship Council (FSC) certification, one of several ways that companies can prove that their timber comes from a sustainably managed forest.

Who to contact for support

From time-to-time as funding allows, we can offer help to local companies to cut their energy costs or benefit from clean vehicle technologies and sustainable travel options.

Green BELLE – for information about help cutting your energy costs

Choose How You Move – see Leicester Business Engagement for information about support with sustainable travel options

leicester.gov.uk/businesswithus – for more detail on our sustainable procurement policies

Environmental improvement projects

Businesses can add considerable value to environmental improvement projects in the city, for example through staff volunteering, funding for materials or help in kind such as the loan of equipment or offering expertise. We also welcome our suppliers coming forward with their own ideas for projects. The types of projects you could support include:

- tree planting, nature conservation and clean-up days
- community food growing projects
- school projects including nature or food growing areas, litter-picks or – if your business has environmental expertise: supporting environmental careers events, work experience opportunities or school talks
- sustainable travel projects cycling, walking or electric vehicles promotions or events

Case study

In 2016, the council procured Arcadis to provide project management and consultancy services to support our construction projects. Arcadis committed to several social value outcomes and activities which so far have included the following.

- In 2017, volunteers from the company took time out to assist with meadow management at Welford Road Cemetery as part of the Wild About Leicester project
- In March 2018, eight interactive environmental education sessions were organised for primary schools and in May 2018 Arcadis organised an Eco Summit for schools held at De Montfort University
- In June and July 2018, the company organised clean-up days on the River Soar and the Grand Union Canal, with volunteers from the company working with Leicester environmental volunteers to clear two truck-loads of rubbish.

Who to contact for support

Leicester City Council – environmental volunteering and improvement projects

Leicester City Council – Eco-Schools scheme

Crowdfund Leicester – for community-led environmental projects you could support. See funds and support

What next?

You are likely to have received this guide as part of a package of tender documents. The invitation to tender, and the specification and conditions of contract, will make clear what our minimum requirements in terms of social value are. We may also have asked you to complete method statements to state how you will deliver this social value and seek your proposals for additional social value you will create as part of the contract.

We recognise that some contracts have more potential than others to deliver social value and we will ensure our demands are as relevant as possible to the contract and proportionate to the scale of the contract. In doing this, we do not want to add significant cost to contracts given the financial constraints the council (and all other public-sector organisations) are currently working within.

When responding to our questions, we want you to be as innovative and ambitious as possible. Please try to consider and maximise the impact your social value will have on the city – we will consider this when evaluating your tender:

- short-term interventions, (for example, one-off volunteering, work experience) will clearly contribute to our objectives and should be of minimal cost to your organisation
- longer-term more sustainable social value, such as apprenticeships and employment, will however be looked upon more favourably as a greater contribution
- where you can focus social value on particularly disadvantaged groups; such as looked after children, the disabled or ex-offenders; we will acknowledge this in our evaluation as a special contribution to our priority objectives.

Please look at your own organisation and what it has to offer the community and the city. Please make firm social value commitments as part of your tender submission, alongside the core goods or services the contract is for. We will monitor your delivery of the commitments you make.

All businesses and organisations trading in and around the city can deliver social value as part of their everyday activity – you don't have to do this as part of a council contract. Working with the city and community around you is the right thing to do.

Contact Leicester City Council's procurement service

W: leicester.gov.uk/businesswithus

E: procurement@leicester.gov.uk

T: 0116 454 4020

Links in the guide

Leicester City Council Social Value Charter: leicester.gov.uk/businesswithus

Leicester Employment Hub: leicesteremploymenthub.co.uk

Voluntary Action LeicesterShire (VAL): valonline.org.uk

Leicestershire Cares: leicestershirecares.co.uk

CrowdFund Leicester: spacehive.com/movement/crowdfundleicester

Leicester City Council volunteering with parks and open spaces: leicester.gov.uk/volunteering

Chose How You Move: choosehowyoumove.co.uk

Environmental education (Eco Schools):
schools.leicester.gov.uk/environmentaleducationcoordinator

Leicester City Council schools governor service: leicester.gov.uk/schools-and-learning/school-and-colleges/performance-inspections-and-reports/school-governors

Leicester City Council Living Wage through procurement:
leicester.gov.uk/your-council/our-jobs-and-careers/working-for-us/living-wage

Source Leicestershire: sourceleicestershire.co.uk

Employment Hub: leicesteremploymenthub.co.uk

Neighbourhood improvement scheme news story: news.leicester.gov.uk/news-articles/2018/june/award-for-council-scheme-that-helps-get-people-into-work

Leicestershire Cares Flying Fish project: leicestershirecares.co.uk/flying-fish

Leicester Jobs Fund: leicesteremploymenthub.co.uk/employers/leicester-jobs-fund-grants

Positive Action provisions: citizensadvice.org.uk/work/discrimination-at-work/what-doesn-t-count-as-discrimination-at-work/discrimination-at-work-positive-action

Leicester-Shire and Rutland Sport (LRS) Workplace Challenge: workplacechallenge.org.uk/lrspport

Time to Change Employer Pledge:
time-to-change.org.uk/get-involved/get-your-workplace-involved/employer-pledge

Defibrillators at our parks: leicester.gov.uk/leisure-and-culture/parks-and-open-spaces/using-our-parks/defibrillators-at-our-parks

Leicester City Council sustainable procurement policies: leicester.gov.uk/businesswithus

Leicester City Council procurement team: leicester.gov.uk/businesswithus



LEICESTER CITY HEALTH AND WELLBEING BOARD
DATE: 22nd November 2018

Subject:	Department of Health and Social Care Autism Self-Assessment 2018
Presented to the Health and Wellbeing Board by:	Steven Forbes – Strategic Director Social Care and Education
Author:	Tom Elkington – Business Change Commissioning Manager

EXECUTIVE SUMMARY:

This briefing document sets out the process for completing the Autism Self Assessment Framework 2018 across health and social care organisations.

The completion of the Self Assessment Framework is not a statutory requirement from the Department of Health and Social Care (DoHSC) but it is seen as a good practice exercise to understand, if the priorities of the Autism Act 2009 are being delivered and to inform the development of the National Autism Strategy, which is due to be refreshed in 2019.

The Self Assessment Framework was received on 25th September and is due to be submitted on 10th December, and the DoHSC requires the Health and Wellbeing Board to formally endorse the submission.

The Autism Act became law in 2009, there has been the publication of a National Autism Strategy 2014 and statutory guidance issued. As a means of measuring progress, the DoHSC requests that all local authorities and health organisations complete a self assessment, this has occurred at least once every two years since 2012.

Although, the responsibility for submitting the Self Assessment Framework lies with the Local Authority, the submission is a coordinated response between Leicester City Council and the Leicester Clinical Commissioning Group.

A copy of the draft submission is detailed at Appendix 1. However, at the time of drafting this report further updates were still awaited, but these will be included before the Self Assessment Framework is submitted on 10th December 2018.

There are 7 domains that form the Self Assessment Framework, which are underpinned by a number of RAG rated questions. Since the previous submission in 2016, some of the questions are new, some have changed and some questions from 2016 have been removed. Therefore, this makes direct

comparisons between 2016 and 2018 difficult. However, the following table provides an overview of each of the 7 domains and the indicative RAG ratings for each.

SAF Section/ Domain	Number of Questions with a RAG Rating	Red	Amber	Green
Planning	13	2	9	2
Training	2	1	0	1
Diagnosis	8	AWAITING DATA FROM CCG		
Care & support	4	0	2	0
Housing	1	AWAITING DATA		
Employment	2	0	2	0
Criminal Justice system	2	AWAITING DATA FROM RELEVANT PARTNERS		

A Leicester, Leicestershire and Rutland (LLR) draft joint health and social care Autism Strategy (2019-2022) is due to be consulted upon in January 2019, and area for improvement arising from the Self Assessment Framework will be incorporated into the underpinning Strategy Delivery Plan. The delivery of the LLR Strategy will be overseen by the LLR Autism Partnership Board.

Progress and Developments 2016 - 2018

Progress has been made in the area of training, with an LLR Autism Partnership Board endorsed Autism Awareness e-learning package that is currently available to all providers via the Leicestershire Social Care Development Group.

This training is also now mandatory to all Leicester City Council Social Care and Education staff, to be completed by the end of January 2019. Leicestershire Partnership Trust staff all have access to this training, and the University Hospitals Leicester are looking at adopting the same package. This will provide a consistent level of awareness across health and social care.

Leicester City Public Health colleagues are engaged with the LLR Autism Partnership Board and are currently looking at writing a Joint Specific Needs Assessment to support the development of health and social care services to meet the needs of people with a range of needs due to having a diagnosis of Autism.

The Department of Work and Pensions are also engaged with the Autism Partnership Board and these meetings are attended by Disability Employment Advisors. This will help us develop more opportunities and understand the challenges faced by people with Autism when trying to gain employment.

The Monday Club continues to be funded by Leicester City Council to provide social inclusion opportunities for Autistic people, they also form a vital support network for people with Autism to talk through any issues they may have with knowledgeable and well-informed staff, volunteers, and peers.

The Autism Partnership Board has secured funding via the Transforming Care Programme to recruit an Autism Development Officer. This post will to help drive forward work to develop an improved level of information, advice and guidance, an Autism alliance (network) and be a central point of contact for health and social; care

staff who may need advice on local services. This post will also build a network of people with Autism who will be able to support in the co-production of strategies and the procurement of services.

Areas for improvement in 2019 - 2022

Some of the emerging areas for improvement continue to be:

- A need to improve the collection of data
- The development of a Multi Agency training Strategy
- General awareness of reasonable adjustments to enable access to social care and health services to be developed.
- Better understanding of issues facing people with autism accessing housing services
- Transforming Care Programme is coming to an end in March 2019 – however this work to improve services for people with Autism and/or complex care needs will continue
- There will be better signposting to services for people who have autism
- The need to create a central point for Information and Guidance about autism
- Improvement in ensuring employment opportunities are made available to people with autism

RECOMMENDATIONS:

The Health and Wellbeing Board is recommended:

- To endorse the Autism Self-Assessment 2018 submission

Appendix 1 - Autism Self-Assessment Framework 2018

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
Section1: Details					
1	Name	Comment (100 Characters)			Tom Elkington
2	Email address	Comment (100 Characters)			tom.elkington@leicester.gov.uk
3	Local Authority	Dropdown (LA Name list)			Leicester City
Section 2: Introduction					
4 4c	How many Clinical Commissioning Groups do you need to work with to implement the Adult Autism Strategy in your local authority area?	Number – Comment: Please indicate which ones these are.			Leicester City Clinical Commissioning Group
5 5c	Are you working with other local authorities to implement part or all of the priorities of the strategy?	Yes/No Comment: If yes, name these local authorities and identify which priorities, including how you are doing this.(1000 Characters)			<p>Yes - Leicester City Council & Rutland County Council. We have a Leicester, Leicestershire and Rutland (LLR) Joint Autism Strategy with the 3 Clinical Commissioning Group's to implement all the priorities from the strategy through a delivery action plan. All partners sit on the LLR Autism Partnership Board and have adapted the 5 priorities from the recent governance refresh as local priorities:</p> <ol style="list-style-type: none"> 1) Planning and data performance 2) Diagnosis/Post Diagnosis Support 3) Training design, delivery and audit 4) Care and support: Information, advice, guidance and engagement 5) Housing, employment and education: Information, advice, guidance and engagement

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
Section 3: Planning					
6	Does your area have a designated strategic lead for adults with autism e.g. an Autism Lead Role? (Please distinguish from operational lead – see next question)	Yes/No			Yes
7	If yes, what is the name of your autism lead?	Name (100 Characters)			Mark Aspey
8	If yes, what is the job title of your autism lead?	Title (100 Characters)			Lead Commissioner LD, MH, Autism and Substance Misuse
9	If yes, what is the email address of your autism lead?	Email address (100 Characters)			Mark Aspey@leicester
10	Is this your strategic joint commissioner?	Yes/No			Yes
11	If Yes, how much time is allocated to this autism role in this person's work plan?	Number of half days per week (out of 10).			1 half day
12	What are the responsibilities of the joint	Comment (1000 Characters)			To ensure commissioning plans for people on the autistic spectrum and their families are joined up, evidence based and reflect the views, needs and experiences of local people in order to deliver improved outcomes.

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	commissioner/seni or manager responsible for services for adults with autism?				
13	How much time is allocated to this autism role in this person's work plan?	Number of half days per week (out of 10).			1 half day
14	Does your area have a separate operational lead for services for adults with autism? (A different individual from the person named in question 1, section 3)	Yes/No			Yes
15	If yes, what is the name of your operational autism lead?	Name (100 Characters)			Ranjan Ravat
16	If yes, what is the job title of	Title (100 Characters)			Head of Service LD

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	operational autism lead?				
17	If yes, what is the email address of operational autism lead?	Email address (100 Characters)			Ranjan.ravat@leicester .gov.uk
18 18c	Is autism included and explicitly considered in the local JSNA? Comment please provide weblink	Red: No	Amber: Steps are in place to include in the next JSNA.	Green: Yes	Amber: JSNA: Joint specific needs assessment on Mental Health in Leicester [www.leicester.gov.uk/search/?q=public%20health%20jspna&pageNo=1], this includes the following sections on LD & autism [pages 160-164] [Autism & MH pages 164 -166]. Renewed needs assessment document for 2018, commissioned by Autism Strategy Group, on prevalence of autism in LLR [new document needs to be published]. Developing our understanding of transition from children's to adult services: a joint specific health needs assessment; this aims to develop understanding of the transition process for young disabled people from children's to adult services, with a particular focus on young people with Autistic Spectrum Disorder (ASD), see www.leicester.gov.uk/your-council-services/social-care-health/jsna/jspna-reports/
19 19c	Does your local JSNA specifically consider the needs of children and young autistic people? Provide a web link and page references.	Yes/No Provide a web link and page references.(1000 Characters)			Developing our understanding of transition from children's to adult services: a joint specific health needs assessment; this aims to develop understanding of the transition process for young disabled people from children's to adult services, with a particular focus on young people with Autistic Spectrum Disorder (ASD), see www.leicester.gov.uk/your-council-services/social-care-health/jsna/jspna-reports/
20 20c	Do you collect data on those people referred to and/or accessing social care and/or health care and does your	Red: Data recorded on adults with autism is sparse and collected in an ad hoc way	Amber: Current data recorded annually but there are gaps identified in	Green: An established data collection and sharing policy inclusive of	Green We currently use the Liquid Logic system for adult social care which means that our information system is compliant with the adult social care framework. There are two categories of recording autism - Aspergers/High Functioning Autism Autism (excluding Aspergers and High Functioning Autism). The process for recording this on Liquid Logic is not always undertaken by social care workers and so options are being

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	information system report data on people with a diagnosis of autism, including as a secondary condition, in line with the requirements of the social care framework? Comment: Add any further comments you want (optional)		statutory health and/or social care services data. Some data sharing exists between services	primary care, health provision, adult social care, schools or local education authority and voluntary sector care providers is in place and used regularly	considered to develop the system to ensure this is consistently recorded. Primary Care - GPs do record patients with diagnosis of Autism (including as a secondary condition). The CCG's can access this data either centrally using SystmOne or via individual practice reports EMIS. The CCG's annually collect data from GP's on the number of people with LD and Autism but this data is not currently collected for people with autism alone. Secondary Care report on the number of people who access the Autism Assessment Service as part of performance data. Leicestershire Partnership Trust record those with a formal diagnosis across the different services who work with people with autism, LD Autism Service, MHSOP, Com. LD Services, Com. paediatricians, so figures can be extracted. There is no central register held by LPT. Transforming Care data set collects information on the number of people with Autism who are placed in all inpatient settings. Yes - We currently use the Liquid Logic system for adult social care which means that our information system is compliant with the social care framework.
21 21c	Do you collect data on the total number of people currently known to adult social services with a diagnosis of autism (whether new or long-standing), who meet eligibility criteria for social care (irrespective of whether they receive any)?	Yes/No Comment briefly if you wish on how you collect these numbers locally.(1000 Characters)			Yes The data is recorded on our information system under client type, which shows a primary client type for LD autism & LD Aspergers, and Mental Health Autism & MH Aspergers. It is for both those who are eligible and those who are found following an assessment not to be eligible.
22	How many people assessed as having	Number			214

	No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
		autism meet social care eligibility criteria?				
	23	How many people assessed as having autism and learning disabilities meet social care eligibility criteria?	Number			159
	24	How many people assessed as having autism, who are also in receipt of treatment for mental health problems, meet social care eligibility criteria?	Number			68
	25 25c	Does your Local Joint Strategic Commissioning Plan (or other statement of joint commissioning intentions such as Health & Wellbeing Strategy, Autism Strategy or Market Position Statement etc., reflect local data and needs of	Yes/No If yes, please supply a web link to the relevant document (1000 Characters)			<p>The LLR Autism Strategy Group has representation from the three local authorities, Leicester, Leicestershire and Rutland and their respective CCG's. Services are jointly commissioned across the three CCG's and future developments are discussed at the monthly Mental Health & Learning Disabilities Clinical Forum, chaired by the lead CCG, who is also a member of the Autism Partnership Board.</p> <p>The current Autism Strategy does include local data but is not as comprehensive as the section 4.9 guidance suggests.</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	autistic people? (Statutory Guidance section 4.9)				
26 26c	Do you publish any data other than that collected in the JSNA?	Yes/No If yes, please provide a web link (1000 Characters)			The Health Conditions table in SALT, including the mandatory conditions of Asperger's and autism, were included in the last SALT return in 2016/17. Autism data is also provided when specified as part of any FOI request. ASCOF data is routinely published. This was not autism specific, but reflected the population receiving adult social care:
27	Taking together any data in the JSNA and any other sources referenced here, how adequately do current collections of data sources service the requirements of planning and commissioning?	Red: No work underway. Red/Amber: Collection of limited data sources.	Amber: Have made a start in collecting data and have plans to progress. Amber/Green: Have started to collect data and whilst not comprehensive, consider this is an accurate reflection.	Green: Information from GPs, Schools or Local Education Authority, voluntary sector, providers, assessments and diagnosis are all collected and compared against the local population prevalence rate.	Amber
28	Are your Local Authority and local Clinical	Red: None or minimal engagement	Amber: Representative (s) from	Green: CCG are fully engaged and	Green

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	Commissioning Group(s) (including the support service) both engaged in the planning and implementation of the strategy in your local area?	between the LA and CCG(s) in planning and implementation .	CCG(s) and / or the support service sits on autism partnership board or alternative and are in regular liaison with the LA about planning and implementation.	work collaboratively to implement the NHS responsibilities of the strategy and are equal partners in the implementation of the strategy at a local level.	
29 29c	Do you have a local autism partnership board (as described in section 4 of the Statutory Guidance) or equivalent in place which meets at least once a year and includes representatives of at least Adult Social Care and the Clinical Commissioning Group(s)?	Yes/No Please comment further.(1000 Characters)			. Yes - The LLR Autism Partnership Board has representation from the three local authorities, Leicester, Leicestershire and Rutland and their respective CCG's and meets quarterly. Recently, there has been a refresh of the governance of the Board. The Board is currently hosted by a Director at Leicester City Council.
30	If the answer to 29	YES/NO			No

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	was yes, does this board have an autistic chair or co-chair?				
31 31c	How have you and your partners engaged autistic people and their families and carers in planning? Comment: Specify what you did to demonstrate your score.	Red: Minimal autism engagement work has taken place.	Amber: Some autism specific consultation work has taken place. Autism partnership board is regularly attended by one person with autism and one parent/carer who are meaningfully involved.	Green: A variety of mechanisms are being used so a cross section of people on the autistic spectrum are meaningfully engaged in the planning and implementation of the Adult Autism Strategy. Autistic people are thoroughly involved in the autism partnership board.	<p>Amber: Some autism specific consultation work has taken place. The Autism Partnership Board is attended by one person with autism and one parent/carer who are meaningfully involved. A carers group exists which meets bi-monthly and feeds their thoughts, ideas and comments into the planning process. There is a Making It Real group which includes autistic people who have been involved in highlighting mainstream services to be targeted for awareness training and reasonable adjustments.</p> <p>What impedes this area is having the right support and resources to involve autistic people in planning.</p> <p>There is a proposal to fund a development worker who may help to recruit people and provide some support.</p> <p>It would be useful to have some best practice examples e.g. are people using technology, what works to get people involved.</p>
32 32c	Have reasonable adjustments been made to general	Red: Only anecdotal examples.	Amber: There is a clear council policy	Green: Clear council policy as in Amber	<p>Amber</p> <p>Equality and Diversity eLearning packages now also includes Autism Awareness</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	council services to improve access and support for autistic people? Comment: Please give an example.		covering reasonable adjustments to statutory and other wider public services which make specific reference to autism	and evidence of widespread implementation in relation to needs of autistic people.	<p>Approaches to roll out Autism training to all council services are being made.</p> <p>General council services are able to access this.</p> <p>Multi departmental discussions are currently underway that will help establish better staff awareness across the wider council</p> <p>Libraries services do engage in annual awareness raising initiatives.</p>
33 33c	In your area have reasonable adjustments been promoted to enable autistic people to access NHS services including primary care or GP services, mental health and acute services? Comment: Add any further comments you want (optional)	Red: There is little evidence of reasonable adjustments in NHS services, to improve access for autistic people.	Amber: There are some examples of reasonable adjustments being made to NHS services to improve access for autistic people, across a small range of services.	Green: There is evidence of implementation of reasonable adjustments for autistic people in a wide range of NHS services	<p>Amber</p> <p>CCG to provide response</p>
34 34c	In your area have reasonable adjustments been promoted to enable autistic people to access health and social	Red: There is little evidence of reasonable adjustments to health and social care information,	Amber: There are some examples of reasonable adjustments being made to health and	Green: There is evidence of implementation of reasonable adjustments for autistic	<p>Amber</p> <p>There is currently no local website or central place to get information on reasonable adjustments on existing health and social care websites</p> <p>Local resources are signposted to when Autism is entered into the council search engine.</p> <p>However, the LLR Autism partnership board has secured a partnership agreement to fund</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	care information, support and advice? Comment: Add any further comments you want (optional)	support and advice services, to improve access for autistic people.	social care information, support and advice services, across a small range of services.	people in a wide range of health and social care information, support and advice services.	<p>an Autism Specific development officer post.</p> <p>Part of this posts remit will be to ensure all Autism IAG can be found in one central location.</p> <p>Printed by the LPT psychiatry department once a diagnosis has been made.</p> <p>People can also access the Monday club. autistic friendly.</p> <p>Funding will be made available in the future under the local Autism Strategy for a standalone website to support the strategy and provide information across the LLR.</p> <p>UHL Autism Children's Project Officer -</p>
35 – Part 1 35c Part 1	In your area have reasonable adjustments been promoted to enable autistic people to access other public services including colleges and universities, libraries and all forms of public transport? Comment: Add any further comments you want (optional)	Red: There is little evidence of reasonable adjustments in other public services, to improve access for autistic people.	Amber: There are some examples of reasonable adjustments being made to public services to improve access for autistic people, across a small range of public services.	Green: There is evidence of implementation of reasonable adjustments for autistic people in a wide range of publicly provided and commercial public services	<p>Amber</p> <p>DeMontfort University (DMU) have created an Autism post to support students within the academic structures and assist with community needs. Leicester University and DMU attend local partnership boards for both Mental Health and Autism. They have supported the gathering of evidence for additional support services. They are also investing in training for staff. Keep safe cards have been modified for the use of people on the spectrum. The local Autism group have recently worked in raising awareness with transport providers</p> <p>Disability Employment Advisors are employed by the DWP and are able to provide support to people with Autism to gain employment and approach local employers.</p> <p>It is difficult to gain intelligence of all reasonable adjustment across the whole area and so this question is difficult to confirm without substantial research. Leicestershire, Leicester and Rutland cover a large geographical area with many different services and so it is hard to capture all the work being undertaken and/all where this is limited. A proposal exists to create an Autism Alliance in the area which would help to capture examples of good practice and promote reasonable adjustments.</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
35 Part 2 35c Part 2	Is the local authority or its partners encouraging autistic people to take part in culture and leisure activities, or physical fitness programmes and private sector services such as shopping? Add any further comments you want (optional)	Red: The local authority and/or its partners cannot identify substantial actions to encourage autistic people to take part in culture or leisure activities, or physical fitness programmes and private sector services such as shopping.	Amber: There are a few examples of the local authority and/or its partners encouraging autistic people to take part in culture or leisure activities, or physical fitness programmes and private sector services such as shopping.	Green: The local authority and/or its partners have a substantial programme of work to encourage autistic people to take part in culture or leisure activities, or physical fitness programmes and private sector services such as shopping.	Amber There is a community opportunities framework and all providers should be able to adjust practice to meet the needs of people with Autism. Although the only service we have that is specifically aimed at people with Autism is the Monday Club. The Monday club helps people with Autism to access leisure activities They have secured funding over the past two years to provide a 'Health passport programme' that should This is programme that is specific ally looking at offering health and wellbeing information, guidance and classes. This success of this programme is being assessed by De Montfort University.
36	How do your transition processes from children's services to your local adult services take into	Red: No consideration of the needs of young autistic people: no data collection; no	Amber: Transition process triggered by parental request.	Green: Transition process automatic. Training inclusive of	Amber The Transitions process is usually triggered by another service area (ie SEND, LAC, CIN). I am not aware of any direct referrals from parents. Both the referral form and LL recording identifies where autism is a primary or secondary need. The assessment form used is broad and designed to capture individual needs , including

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	account the particular needs of young autistic people? Comment: Add any further comments you want (optional)	analysis of need; no training in young people's services.	Training in some but not all services designed for use by young people, and data collection on young autistic people and/education health and care (EHC) plans with autism as a primary or secondary need.	young people's services. Analysis of the needs of population of young people, including those without education health and care (EHC) plans with autism as a primary or secondary need and specialist commissioning where necessary and the appropriate reasonable adjustments made.	<p>autism.</p> <p>There is a huge reduction in training availability and other than the e-learning which is not mandatory, there is very little available.</p> <p>The data below captures young people who have been identified either as SEN support in schools or within their EHCP as having autism as a primary or secondary need.</p>
37	How many children who had been identified as having autism, were in Year 10 in the	Number (Y10)			2017/2018 = 23 EHCP and a further 17 on SEN support

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	school year 2017 to 2018?				
38	How many children who had been identified as having autism, were in Year 11 in the school year 2017 to 2018?	Number (Y11)			2017/2018 = 17 EHCP and a further 9 on SEN support
39	How many children who had been identified as having autism, were in Year 12 in the school year 2017 to 2018?	Number (Y12)			2017/2018 = 18 EHCP and a further 2 on SEN support
40	How many children who had been identified as having autism, were in Year 13 in the school year 2017 to 2018?	Number (Y13)			2017/2018 = 12 EHCP and a further 1 on SEN support
41	How many children with autism have completed the transition process in the school year 2017 to 2018?	Number			2017/2018 = 18
42	How does your planning take into	Red: No consideration of	Amber: There is some work	Green: Analysis of the	Red- As data collection improves the body of information on older people is growing, enabling a better understanding of needs and planning. The autism carers group have also

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
42c	account the particular needs of adults age 65 and older. Comment: Add any further comments you want (optional)	the needs of people aged 65 and older with autism: no data collection.	in needs assessment, data collection and/or service planning for autistic people aged 65 and older.	needs of the population of people aged 65 and older inclusive of autism and specialist commissioning where necessary and the appropriate reasonable adjustments made.	discussed these needs as some of the older carers have identified that they too are on the spectrum and have differing needs to their adult offspring. Local training references autism in older life. Commissioning health support services for adults and older people who do not have a learning disability is a challenge.
43	How do your planning and implementation of the strategy take into account the particular needs of women with autism?	Comment (1000 Characters)			REDAs data collection improves the body of information on women is growing, enabling a better understanding of needs and planning. The autism carers group have also discussed these needs particularly where young women have identified, and support required has been difficult to access. Work has been undertaken with care management teams to enable them to have a better understanding of the differing presenting needs of young women
44	How does your planning and implementation of the strategy take into account the particular needs of people who have autism in BME	Comment (1000 Characters)			<p>At present there is no specific planning and implementation of the strategy with respect to the particular needs of BME communities. If a specific need is identified this is dealt with on an individual basis and may include referral to specialist services.</p> <p>The provision of support through direct payments enables people to purchase support services appropriate for both their cultural and their autism specific needs. As data collection improves the body of information on women is growing, thus enabling a better understanding of needs and planning and the strategy will begin to reflect this.</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	communities?				There are a number of local day opportunities providers in Leicester City that are run within the BME communities and these could support autistic people, however there is no specific Autism Service for BME communities. .
45 45c	Do your local hate crime statistics identify autistic people?	Yes/No Please comment (1000 Characters)			No -Not at present. Incident reports do not require officers to record a diagnosis of autism specifically.
Section 4: Training					
46 46c	Have you got a multi-agency autism training plan?	Yes/No Comment: What staff groups and agencies are included? Provide a link if necessary(1000 Characters)			Yes
47	What training is included in the multi-agency training plan and at which levels for which staff groups?	Please comment further.(1000 Characters) Provide link if necessary			<p>A 3 tiered programme of training. Tier A Basic Awareness (e- Learning package) for all staff, Tier B Autism In Practice – Working with Autistic Adults is an enhanced 1 day course aimed at those who provide daily support to Autistic people. Tier C Specialist 1 day course looking at assessment and support planning with Autistic people and is aimed at social workers and managers of services.</p> <p>Health staff have access to Tier A, but also receive bespoke training from a Health Autism Service Co-ordinator.</p> <p>Until recently a Beginners Guide to Autism was also provided by LSCDG aimed at recently diagnosed people and their families</p>
48	Is autism awareness training	Red: Historical workforce	Amber: Client facing staff	Green: Focus on all staff.	Green Yes – there is an e-learning programme in place. This has been actively promoted with staff in ASC through an awareness campaign focused around autism hour where they

	No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
		being/been made available to all staff working in health and social care as directed in Chapter 1 of the Statutory Guidance?	training data available from statutory organisations on request. Not yet devised an autism training plan/strategy.	identified as a priority. Good range of local autism training that meets NICE guidelines - and some data on take up. Workforce training data available from statutory organisations on request. Autism training plan/strategy near completion.	Comprehensive range of local autism training that meets NICE guidelines and data on take up. Workforce training data collected from all statutory organisations and collated annually, gaps identified and plans developed to address them. Autism training plan/strategy published.	have been encouraged to complete the autism e-learning to help them understand more about autism.
	49	Do you record uptake levels of autism awareness training for Local Authority and/or NHS staff working in health and social care?	Yes/No			Yes - Information can be obtained with regards to numbers of staff who have undertaken the Autism awareness e-learning through work monitoring.
	50	Please outline	Comment (1000			Autism Awareness training is available to all staff in Social Care and Education through an e-

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	scope of staff considered eligible for autism awareness training and the agreed frequency for training .	Characters)			<p>learning module. This is available at any time.</p> <p>The training has been made mandatory across Social Care and Education – all staff will need to have completed this by the end of January 2018.</p>
51	If answering yes, what is the number of staff who are eligible for awareness training?	Number			All social Care and Education staff
52	If answering yes, what is the number of eligible staff who are up to date with training?	Number			<p>As at August 2018 there were 610 completed courses for Leicestershire Partnership Trust, 227 for Leicestershire C.C., 15 for Rutland C.C. and 111 for Leicester C.C. 62 for independent providers</p> <p>Within UHL 57 people have received basic awareness and 21 have received autism champion</p>
53 53c	Specify whether self-advocates with autism and/or family carers are included in the design of training and/or whether they have a role as trainers. If the latter specify whether face-to-face or on	Yes/No Please comment further.(1000 Characters)			<p>Yes - The face to face autism training programme has been developed, designed and delivered by a self-advocate with Autism in person.</p> <p>The eLearning was co-produced with Autistic People and includes videos provided by the NAS.</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	video/other recorded media.				
54 54c	Is specific training provided to staff that carry out statutory assessments on how to make adjustments in their approach and communication? Comment: Add any further comments you want (optional)	Red: Specific training is either not being offered or uptake by staff has not yet reached 50% of those for whom it is intended.	Amber: At least 50% of assessors have attended specialist autism training.	Green: More than 75% of assessors have attended specialist autism training specifically aimed at applying the knowledge in their undertaking of a statutory assessment, e.g. applying the Care Act.	RED - There has been recent training provided via SALT for BIAs. Vince Duffy could advise on the numbers of staff who attended. This training need is currently being considered as part of the Learning and Development plan for ASC which is being drafted. Training has been provided in the recent past, see 2016 response.
55 55c	Do you have specific training that focusses on adults with autism over the age of 65?	Yes/No Please comment further and give examples of the types of training.(1000 Characters)			There is no specific learning package for people over 65 but the current training is designed to support adults across the life course and so all adult ages.
56 56c	Do Clinical Commissioning Group(s) ensure that all primary and secondary	Yes/No Please comment further on any developments and challenges,			

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	healthcare providers include autism training (at levels outlined in the statutory guidance) as part of their ongoing workforce development?.	commenting specifically about GPs and secondary care medical staff.(1000 Characters)			
57 57c	Criminal Justice services: Do staff in the local police service engage in autism awareness training?	Yes/No Please provide specific examples.(1000 Characters)			Yes
58 58c	Criminal Justice services: Do staff in the local court services engage in autism awareness training? Add any further comments you want (optional)	Yes/No /Not applicable Add any further comments you want (optional)(1000 Characters)			No
59 59c	Criminal Justice services: Do staff in the local probation service engage in autism awareness training? Add any further comments you want (optional)	Yes/No Add any further comments you want (optional)(Characters)			No

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
Section 5: Diagnosis led by the local NHS Commissioner					
60 60c	Have you got an established local autism diagnostic pathway? Comment: Does the pathway meet autistic people's needs regardless of whether or not the person meets learning disability criteria?	Red: No local diagnosis service planned or established. No clear transparent pathway to obtaining a diagnosis for Adults identified and only ad-hoc spot purchasing of out of area services. NICE guidelines are not being followed.	Amber: Local diagnosis pathway established or in process of implementation / sign off but unclear referral route. A transparent but out of locality diagnostic pathway is in place. Some NICE guidelines are being applied.	Green: A local diagnostic pathway is in place and accessible, GPs are aware and involved in the process. Wait from referral for a diagnosis and initial assessment is less than three months NICE guidelines are implemented within the model	CCG to supply data
61 61c	If you have got an established local autism diagnostic pathway, when was the pathway put in place?	Month Year [MM/YYYY] Add any further comments you want (optional)(1000 Characters)			CCG to supply data
62 62c	In the year to the end of March 2018, how many people	Number Add any further comments you			CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	were referred out of area for diagnosis, despite a local diagnostic pathway being in place? Add any further comments you want (optional)	want (optional) 1000			
63 63c	In weeks, how long is the average wait between referral and assessment? (Notes: 1. This should include all people referred irrespective of prioritisation streams. 2. The waiting time starts when the first referral about an individual is received by the diagnostic service. It finishes either when the person is first seen in clinic or when the person withdraws from the list by notifying the	Number Add any further comments you want (optional) 1000			CCG to supply data

	No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
		service that they do not want an assessment. 3. In this question you should report the average waiting time for people assessed in the twelve months to March 2018.				
	64 64c	When will your area be able to meet NICE recommended [QS51] waiting time and expect to be able to keep within them? Comment: briefly note any contingency arrangements you have in place to manage short term increases in rate of referral to diagnostic services. 1000 Characters	Red: We do not anticipate being able to reach NICE recommended waiting times sustainably by March 2019	Amber: We anticipate meeting NICE recommended waiting times by March 2019 and to be able to sustain this thereafter	Green: Our area already meets NICE recommended waiting times	Green CCG data
	65 65c	How many people have been referred for an assessment but have yet to	Number Add any further comments you want (optional)			CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	receive a diagnosis? (Notes: In this question you should report the number who have started but not finished a referral waiting time at a single point in time. The best point to choose for consistency with question 66 would be 31st March 2018 but another specific date within three months would be satisfactory.)	1000 characters			
66 66c	In the year to the end of March 2018 how many people have received a diagnosis of an autistic spectrum condition?	Number Add any further comments you want (optional) 1000 characters			CCG to supply data
Qs 67-q71	Of the people who received a diagnosis in the year to end March	Not a question			CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	2018, how many:				
67 67c	Have completed all relevant assessments and are now receiving any support identified as relevant?	Number Add any further comments you want (optional) 1000 characters			CCG to supply data
68 68c	Have completed all relevant assessments but are awaiting some or all of the support identified as relevant?	Number Add any further comments you want (optional) 1000 characters			CCG to supply data
69 69c	Have completed all relevant post diagnostic and care assessments and are not considered to need specific support at the present time?	Number Add any further comments you want (optional) 1000 characters			CCG to supply data
70 70c	Have not yet completed all relevant assessments of their support needs?	Number Add any further comments you want (optional) 1000 characters			CCG to supply data
71	Do not meet Care Act eligibility	Number Add any further			NO NUMBERS PROVIDED:

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
71c	criteria?	comments you want (optional) 1000 characters			Difficult to get the number as reliant on a manual trawl through all assessment outcomes. Difficult to get a push button report as coding systems for the community are in a state of development and unreliable
72 72c	How would you describe the local diagnostic pathway, i.e. Integrated with mainstream statutory services with a specialist awareness of autism for diagnosis or a specialist autism specific service?	Multiple choice (Integrated, Specialist) Comment: Please comment further.			CCG to supply data
73 73c	In your local diagnostic pathway does a diagnosis of autism automatically trigger an offer of a care assessment (or re-assessment if the person has already had a current Care Act assessment)?	Yes/No Please comment on who receives notification from diagnosticians when someone has received a diagnosis? How is this handled with people unlikely to be eligible for care and support under the Care			CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
		Act? (1000 Characters)			
74 74c	Can people diagnosed with autism and a learning disability access post diagnostic specific or reasonably adjusted psychology assessments? Comment: Add any further comments you want (optional)	Red: Availability patchy or mainly generic services, with a small number of reasonably adjusted services.	Amber: Available everywhere. Mainly reasonably adjusted services, with some access to autism specific services (when necessary) and some generic services.	Green: All services are reasonably adjusted (in accordance with NICE Guidance) to provide access to post diagnostic specialist assessments. Access to autism specific services is also available when necessary.	CCG to supply data
75 75c	Can people diagnosed with autism and without a learning disability access post diagnostic specific or reasonably adjusted psychology assessments? Comment: Add any	Red: Availability patchy or mainly generic services, with a small number of reasonably adjusted services.	Amber: Available everywhere. Mainly reasonably adjusted services, with some access to autism specific services	Green: All services are reasonably adjusted to provide access to post diagnostic specialist assessments. Access to autism specific	CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	further comments you want (optional)		(when necessary) and some generic services.	services is also available when necessary.	
76 76c	Can people diagnosed with autism and a learning disability access post diagnostic specific or reasonably adjusted speech and language therapy assessments? Comment: Add any further comments you want (optional)	Red: Availability patchy or mainly generic services, with a small number of reasonably adjusted services.	Amber: Available everywhere. Mainly reasonably adjusted services, with some access to autism specific services (when necessary) and some generic services.	Green: All services are reasonably adjusted to provide access to post diagnostic specialist assessments. Access to autism specific services is also available when necessary.	CCG to supply data
77 77c	Can people diagnosed with autism and without a learning disability access post diagnostic specific or reasonably adjusted speech and language therapy	Red: Availability patchy or mainly generic services, with a small number of reasonably adjusted services.	Amber: Available everywhere. Mainly reasonably adjusted services, with some access to autism specific	Green: All services are reasonably adjusted to provide access to post diagnostic specialist assessments. Access to	CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	assessments? Comment: Add any further comments you want (optional)		services (when necessary) and some generic services.	autism specific services is also available when necessary.	
78 78c	Can people diagnosed with autism and a learning disability access post diagnostic specific or reasonably adjusted occupational therapy assessments? Comment: Add any further comments you want (optional)	Red: Availability patchy or mainly generic services, with a small number of reasonably adjusted services.	Amber: Available everywhere. Mainly reasonably adjusted services, with some access to autism specific services (when necessary) and some generic services.	Green: All services are reasonably adjusted to provide access to post diagnostic specialist assessments. Access to autism specific services is also available when necessary.	CCG to supply data
79 79c	Can people diagnosed with autism and without a learning disability access post diagnostic specific or reasonably adjusted occupational	Red: Availability patchy or mainly generic services, with a small number of reasonably adjusted services	Amber: Available everywhere. Mainly reasonably adjusted services, with some access to autism	Green: All services are reasonably adjusted to provide access to post diagnostic specialist assessments.	CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	therapy assessments? Comment: Add any further comments you want (optional)		specific services (when necessary) and some generic services	Access to autism specific services is also available when necessary.	
80 80c	Is post-diagnostic adjustment support available with local clinical psychology or other services for those people diagnosed with autism and a learning disability? Comment: Add any further comments you want (optional)	Yes/No Add any further comments you want (optional) (1000 Characters)			CCG to supply data
81 81c	Is post-diagnostic adjustment support available with local clinical psychology or other services for those people diagnosed with autism and without a learning disability? Comment: Add any further comments	Yes/No Add any further comments you want (optional) (1000 Characters)			CCG to supply data

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	you want (optional)				
82 82c	Do mental health crisis services in your area routinely anticipate and provide for the crisis needs of autistic people with autism but without a learning disability? Comment: Add any further comments you want (optional)	Red: Mental health crisis services do not provide for people with crises that relate to autism in the absence of acute mental illness	Amber: Mental health crisis services will and do respond to mental health crises in autistic people whether or not these involve an acute mental illness.	Green: Mental health crisis services will and do respond to mental health crises in autistic people whether or not these involve an acute mental illness. In addition staff have specific training about the needs of autistic people and specialised mental health support has been commissioned for this group and is easily available within timescales relevant for	Red

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
				crisis work.	
Section 6: Care and support					
Q83-85	Of those adults who were assessed as being eligible for adult social care services and who are in receipt of a personal budget, how many have a diagnosis of autism both with a co-occurring learning disability and without?	(Stem for questions 83-85)			153 – With LD 44 – No LD
83	What is the number of adults assessed as being eligible for adult social care services who have a diagnosis of autism and in receipt of a personal budget?	Number			197
84	What is the number of those reported in question 83 above who have a diagnosis of autism but not learning disability?	Number			44
85	What is the number	Number			153

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	of those reported in question 83 above who have both a diagnosis of autism AND learning disability?				
86 86c	Do you have a single identifiable contact point where autistic people whether or not in receipt of statutory services can get information signposting autism-friendly entry points for a wide range of local services? Add any further comments you want (optional)	Multiple choice (General entry point / Single point of access with Autism specific reasonable adjustments at entry point / Autism-specific access point)			<p>Single</p> <p>Staff in Contact and Response in Adult Social Care will have undertaken autism awareness training, but they work generically across all user groups, so their knowledge, skills and experience of Autism will vary.</p> <p>C&R uses strengths-based approach to practice, focussing on good conversations rather than on assessments and eligibility. Focus on listening rather than completing forms or adhering to process</p>
87 87c	Do you have a recognised pathway for autistic people who do not have a learning disability to access a care assessment and other support?	Yes/No Add any further comments you want (optional)(1000 Characters)			<p>Mental Health Pathway. If someone requires an assessment, then this will be discussed with them and a referral will be made to Adult Social Care. Some people will already have social care services. A referral would be made through the Contact and Response and passed to the relevant Adult Mental Health Team. If a referral comes directly from Health professionals within LPT it will be sent straight through to the Mental Health Team. Preventative services, low levels of support and signposting would be undertaken by Contact and Response for those people self-referring. Newly diagnosed people receive an information pack detailing both statutory and voluntary support services from the diagnostic clinic. There is currently no post diagnostic support from Health's mental health services.</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
					<p>Contact and Response will provide information, advice and access to short term Enablement service if people/carers wish to self-refer.</p> <p>Health professionals will refer directly to the appropriate specialist team (Adult Mental Health for working age adults, Integrated Locality Teams for older autistic people).</p>
88 88c	<p>Do you have a programme in place to ensure that all advocates working with autistic people have training in their specific requirements?</p> <p>Comment: Add any further comments you want (optional)</p>	Red: No programme in place.	Amber: Programme in place, not all advocates are covered.	Green: Programme in place, all advocates are covered.	<p>Amber</p> <p>Advocates from all organisations and self-advocates are able to access any of the training on the LLR Autism training plan.</p> <p>We are not assured about whether this training has been completed. Our standard contract with all providers will include the need to have autism training, and the quality assurance process should align with this.</p>
89 89c	<p>Do adults with autism who could not otherwise meaningfully participate in needs assessments, care and support planning, appeals, reviews, or safeguarding processes have access to an appropriately trained advocate?</p>	Red: No autism specific advocacy service available	Amber: Yes. Local advocacy services are working at becoming autism-aware.	Green: Yes. There are mechanisms in place to ensure that all advocates working with adults with autism have received specialist autism training.	<p>Green - Advocates from all organisations and self advocates are able to access any of the training on the LSCDG Learning hub.</p>

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	Add any further comments you want (optional)				
90 90c	Are low level interpersonal / preventative support opportunities available in your area? (See <i>Think Autism</i> (2014 - para 3.2), <i>Progress Report on Think Autism</i> (2016 – Section 4))	Yes/No Provide example(s) of the type of support that is available in your area and how you measure if it is successful.(1000 Characters)		46 New	<p>Part of the local autism strategy also aims to develop an Autism Alliance which will aim to facilitate this support and raise awareness amongst a range of different organisations.</p> <p>The Monday club also offers support and guidance to anybody with a diagnosis of autism, there are also able to offer advice to people who think they need a diagnosis.</p> <p>This is every small service and is funded through a small LA contract and other funding streams such as the Big Lottery.</p> <p>It operates every Monday and every other Wednesday offering peer support, information, and social inclusion to people with a wide range of support needs due to their autism.</p> <p>The City council monitors this contract through a standard contract monitoring Quality Assurance Framework.</p>
91 91c	Can autistic people access other types of support if they are not eligible under the Care Act or not eligible for statutory services?	Yes/No Provide an example of the type of support that is available in your area and how you measure if it is successful.(1000 Characters)			<p>Yes: People can access the Monday club but again this is a small service, with part time staff and volunteers.</p> <p>People can access other organisations in the city such as LEAT, NAS. East midlands Autism.</p>
92 92c	How would you assess the level of information about	Red: Information about support	Amber: There is a moderate level of	Green: There is readily	Amber? information about local support for autistic people does exist but is

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	local support across the area being accessible to autistic people? Comment: Add any further comments you want (optional)	services for autistic people is either seriously incomplete or not easily accessible.	information available about support services for autistic people which is either incomplete or not readily accessible to autistic people.	accessible information (as required in the statutory guidance and the Accessible Information Standard) available on all relevant support services available for autistic people.	fragmentary. There are local organisations that can offer support and have their own websites but no central website where people can go specifically for autism. Across LLR links have been made across the various websites. The Leicestershire Partnership Trust does provide an autism pathway with pre-post-diagnostic information that is regularly updated contains details of many local providers. This can be accessed at http://www.leicspart.nhs.uk/OurServicesAZ-AutismCarePathway.aspx . There is a funded support group for carers who meet bi-monthly and produce a newsletter and have speakers on a range of topic. Support that was previously commissioned like an Autism Hub was decommissioned and it is recognised that this left a gap in support. It has been recognised that more is required and the funding of a development worker post has been agreed going forward.
93 93c	Where appropriate are carers of people assessed as having autism and eligible for social care support offered assessments? Comment:	Red: Carers assessments are not consistently routinely offered	Amber: Where carers are identified in the course of assessments of autistic people, they are routinely offered carers assessments	Green: Upon assessment of autistic people carers are routinely identified and offered a carers assessment. Carers can also self-	If a person has been assessed as eligible for services then their carer should be routinely offered a carers assessment. The responses from carers indicate this is patchy, whereas care managers' report it does happen, so the RAG rating is a mid-point to take both points of view into account.

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
				identify and request a carers assessment. Information about how to obtain a carers assessment is clearly available.	
94	Access to adult mental health services: Do autistic people or carers report difficulty in accessing local mental health services after their diagnosis has been made? Yes/No Add any further comments you want (optional) (1000 Characters)	Yes/No Add any further comments you want (optional) (1000 Characters)			Leicester City Council has not received any complaints regarding this in the past year. However, we are aware that there is a lack of post diagnosis services within Health services and this is an area that has been considered in multi agency meetings with Health commissioners and providers. Leicestershire Partnership Trust has produced a directory which gives information on services available across LLR for people with autism . .
Section 7: Housing and Accommodation					
95 95c	Does the local housing strategy and/or market position statement	Red: Needs of autistic people (as distinct from needs of people	Amber: Housing requirements of autistic	Green: Comprehensive range of types of	Amber

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	specifically identify autism? Comment: Please provide a web link and page references to support your answer.	with other disabilities) not specifically mentioned in housing strategy and/or market position statement (for two tier authorities in any district council areas)	people are specifically mentioned but not to level described in Green rating (for two tier authorities not in all district council areas)	housing need for autistic people considered including estimates of numbers of placements required in each category (for two tier authorities and in all district council areas)	
96 96c	Do you have a policy of ensuring that the frontline service of social housing providers all have at least one staff member who has training in autism to help people make applications and fill in necessary forms? Add any further comments you want (optional)	Yes/No Add any further comments you want (optional) (1000 Characters)			No?
Section 8: Employment					

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
97 97c	How have you promoted in your area the employment of people on the Autistic Spectrum? Add any further comments you want (optional)	Red: No work in this area has been provided or minimal information not applied to the local area specific to autism. Local employment support services are not trained in autism or do not routinely consider the support needs of the individual taking into account their autism. Local job centres are not engaged.	Amber: Autism awareness is delivered to employers on an individual basis. Local employment support services include autism. Some contact made with local job centres.	Green: Autism is included within the Employment or worklessness Strategy for the Council / or included in a disability employment strategy. Focused autism trained Employment support. Proactive engagement with local employers specifically about employment of autistic people including retaining work. Engagement of the local job centre in	JobcentrePlus works in partnership with several organisations such as the British Enhancement Centre, Autism East Mids, Aspiro, LCIL, Mencap, Learning Support Centre and LASALs. Work Coaches refer to such tailored support inclusive of digital and personal budgeting support. Details of support mechanisms are held on both our complex needs plans and District Provision tool which is a directory detailing all support and referral processes. To increase employer engagement for people with disabilities JobcentrePlus conduct an ongoing campaign for 'sign-up' to the Disability Confident scheme. This comes via daily engagement with employers or through events held locally. Furthermore JCP work in tandem with the Leicester Employment Hub to increase both employer/customer engagement to support this agenda with their lead Krystyna Frampton. Details of financial incentives offered by the hub are shared with employers by JCP staff as are vacancy details with JCP customers with health issues/disabilities. We are constantly increasing our knowledge with DEAs attend from the City and County attend the Learning Disability, Mental Health and Autism Boards.

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
				supporting reasonable adjustments in the workplace via Access to work.	
98 98c	Do transition processes for young autistic people to adult services have an employment focus? Add any further comments you want (optional)	Red: Transition plans do not include specific reference to employment or continued learning.	Amber: Transition plans include reference to employment/activity opportunities.	Green: Transition plans include detailed reference to employment, access to further development in relation to individual's future aspirations, choice and opportunities available.	In March '17 JobcentrePlus 'Support for Schools' was launched in Leicester/shire. SEND schools were identified as an area in need of further support. For Schools taking this offer, Schools Advisers have delivered presentations/support in schools around employability, CV's, mock interviews and local labour market. Furthermore details of Access to Work and Disability Confident employers are shared with pupils/parents. In March 2018 Schools Advisers delivered a first job, app'ship and resource fair for Leicester/Leicestershire SEND schools with presence from employers, training providers and support organisations. This will be replicated in 2019.
99	Does the local authority offer tailored support or programmes to help autistic people enter employment or self-employment,	Red: No tailored support programmes currently provide support specifically for young	Amber: Local commissioning of these schemes specifies for at least some they should specifically	Green: Local commissioning of these schemes specifies for at least some they should	The employment team in the enablement service ASC, uses a person centred approach ensuring all individuals have an enablement plan that is tailored specifically to their needs LIZ RICHARDSON Job centre Plus refer to local authority provision offered by both the Leicester Employment Hub and LASALS to support this agenda

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	including those with SEND and those with EHC plans?	autistic people.	address the needs of young autistic people.	specifically address the needs of young autistic people.	
100 100c	Does the local authority monitor the employment outcomes of autistic people who have received support or participated in programmes? <i>NOTE: Local commissioning of these schemes specifies for at least some they should specifically address the needs of young autistic people.</i>	YES/NO Add any further comments you want (optional) (1000 Characters)			The ASC employment teams identify outcomes to be achieved with each individual and can report on these through liquid logic. However, in ASC we would need to adapt our performance reporting to include this.
Section 9: Criminal Justice System					
101 101c	Are the Criminal Justice Services (police, probation and, if relevant,	Red: Minimal or no engagement with the criminal justice	Amber: * discussions between local authority	Green: As amber, but in addition: * autistic	Awaiting responses

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	court services) engaged with you as key partners in planning for adults with autism? Comment: Add any further comments you want (optional)	services.	adult social care services and criminal justice service agencies are continuing; * representative s from criminal justice service agencies sit on autism partnership board or alternative	people are included in the development of local criminal justice diversion schemes * representative from criminal justice services agencies regularly attend meetings of the autism partnership board or alternative * there is evidence of joint working such as alert cards or similar schemes in operation. * there is	

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
				evidence of joint/shared training	
102 102c	Is access to an appropriate adult service available for people on the Autistic Spectrum in custody suites and nominated 'places of safety'? Comment: Add any further comments you want (optional)	Red: There is not reliable access to an appropriate Adult service	Amber: Yes, but appropriate adults do not necessarily have autism awareness training	Green: Yes and these have all had autism awareness training	Awaiting responses
Section 10: Local innovations					
103	Please outline any innovations you have put in place as part of the Transforming Care Programme which are helping provide homes in	Comment (1500 Characters)			Awaiting responses

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	the community for autistic people who until recently were long stay residents in psychiatric in-patient units.				
104 Part 1	If you wish, describe briefly (up to 1500 characters) one initiative of your council, relating to the provision of care for autistic people, which you think have been successful	Comment (1500 Characters)			Awaiting responses
104 Part 2	What initiatives have been taken in your area to encourage private sector organisations to improve accessibility, employment opportunities or address other important issues for autistic people?	COMMENT (1500 Characters)			
Section 11: Completion					

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
details					
Q10 5-121	Which of the following types of partner were involved in the completion of this self-assessment?	(not a question)			
105	Local Authority Adult Social Services	Yes/No			
106	Local Authority Department of Children's Services	Yes/No			
107	Local Education Authority	Yes/No			
108	Health and Wellbeing Board	Yes/No			
109	Local Authority Public Health Department	Yes/No			
110	Clinical Commissioning Group	Yes/No			
111	Primary Healthcare providers	Yes/No			
112	Secondary Healthcare providers	Yes/No			
113	Employment Service	Yes/No			
114	Business Sector	Yes/No			

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
115	Police	Yes/No			
116	Probation Service	Yes/No			
117	Court Service	Yes/No			
118	Prisons located in the area	Yes/No			
119	Local charitable / voluntary / self-advocacy / interest groups	Yes/No			
120	People on the autism spectrum	Yes/No			
121	Informal carers, family, friends of people on the autistic spectrum	Yes/No			
122 122c	Has your local areas response been discussed at a meeting of your local autism partnership board with representatives of both autistic people and family carers present?	Yes/No Add any further comments you want (optional) (1000 Characters)			
Q12 3-129	Who signed off this self-assessment?	(not a question)			
123	Director of Adult	Yes/No			

No	Question stem	Details or Red rating	Amber rating	Green rating	Leicester City
	Social Services				
124	Name of Director of Adult Social Services	Comment (100 Characters)			
125	Director of Public Health				
126	Name of Director of Public Health				
127	CCG Chief Operating Officer	Yes/No			
128	Name of CCG Chief Operating Officer	Comment (100 Characters)			
129	Was this self-assessment signed off by the Local Autism Programme Board referred to in question 29	Yes/No			



LEICESTER CITY HEALTH AND WELLBEING BOARD
DATE: 22nd November 2018

Subject:	Homeless Charter
Presented to the Health and Wellbeing Board by:	Wayne Henderson – Inclusion Healthcare
Author:	Homeless Charter group

EXECUTIVE SUMMARY:

RECOMMENDATIONS:

The Health and Wellbeing Board is requested to:

Note the launch of the Homelessness Charter

Consider signing up to support the Charter as a Board

Consider if a formal pledge would be appropriate for the Board or Board members



Leicester's Homelessness Charter

TACKLING HOMELESSNESS TOGETHER

Background

What do we mean by homelessness?

People can be homeless if they have nowhere to stay and are sleeping on the streets; they can also be considered homeless (also known as the hidden homeless) even if they have a roof over their head.

This means that homelessness can also include people who are:

- Sofa surfing (temporarily staying with friends or family)
- Staying in a hostel, night shelter or bed & breakfast accommodation
- Squatting
- Homeless because of violence or abuse in their home
- Living in poor conditions which affect their health
- Living apart from their family because they don't have a place to live together.

What is the scale of the issue in Leicester?

Like the national picture, Leicester has seen increasing numbers of people who are homeless or are at risk of homelessness.

Homelessness can affect anyone and people can become homeless for lots of different reasons. There are social causes of homelessness, such as a lack of affordable housing, poverty, 'no recourse to public funds', unemployment and certain life events that cause individuals to become homeless.

People can also become homeless when they leave prison, care, the armed forces or accommodation for asylum seekers, and have no home to go to. Many homeless women will have escaped violent relationships and some people become homeless simply because they can no longer afford the rent.

Life events like a relationship breaking down, losing a job, mental or physical health problems, or substance misuse can be the trigger. Being homeless can in turn make many of these problems even harder to resolve.

During 2017 Leicester City Council undertook a comprehensive review of homelessness in Leicester (this is done at least every five years).

For the years 2016/17 we found that:

- 1,412 families were provided with support to help them maintain their current home or find alternative accommodation
- 2,327 single people were provided with support to help them maintain their current home or find alternative accommodation
- Leicester's Rough Sleeping Outreach Team identified 198 individuals who had slept rough at some time in that year – sometimes between 30 to 40 people every night

This does not include the hidden homeless, or those sleeping rough in concealed locations and who do not seek help from the local authority.

Locally it is thought that women are more likely to be hidden homeless whereas there are more homeless men in temporary accommodation.

More information about homelessness in Leicester and local homelessness services can be found in Leicester's Homelessness Review, for a copy please email

housing-transformation-team@leicester.gov.uk

Where did the idea for a charter come from?

Leicester has many organisations and individuals providing support to people who are homeless in Leicester, and there are many more individuals, organisations and businesses that want to help. The question was, how do we harness this support and work effectively together to prevent homelessness?

There were suggestions that we look at adopting a similar approach to the Manchester Homelessness Partnership organised by Street Support Network. They have a charter whereby individuals, organisations, businesses can pledge their support in different ways – from a commitment to support the charter to volunteering, donating money, joining an action group to seeking a 'partnership charter-mark' for services provided.

However, Leicester is not Manchester and we want a proposal that is right for us. This sets out what we think a charter could achieve locally and what our principles and values could be.

Aims of a homelessness charter for Leicester

- Provide a multi-sector leadership / a shared vision
- Communicate a clear vision to the wider public
- Help to harness and enable partnership working
- Gain a greater understanding of the purposes, expertise and capabilities of those involved
- Improve communication between charter supporters
- Develop an inclusive approach including involving people who are or who have been homeless
- Provide a framework for learning, improvement and sharing experience between charter supporters and to enable and monitor change
- Enable charter supporters to support and advise one another
- Develop trusted standards for homelessness services
- Raise awareness of services providing support and work to prevent homelessness locally
- Provide advice and sign-posting to charter supporters and the public
- Provide a focus for co-ordination
- Identify areas for action and working together to tackle these challenges

Shared principles and values

As individuals or groups actively working to tackle homelessness, or as individuals or businesses supporting work to tackle homelessness, we share values about how people should be treated and how we should treat each other and hold principles of what we want to achieve when we work together. Involving people who have experience of being homeless will be essential to ensure Leicester's homelessness charter delivers positive action to tackle homelessness.

Principles of the charter

Homelessness affects individuals, families and friends and the wider community. Partnership working can be challenging at times but our focus will be making sure people are at the heart of what we do. This includes our staff and volunteers, people who are homeless and all the people that live and work in the city.

On our own we will rarely, if ever, be able to meet all the needs of individuals who are homeless. It is therefore important to develop effective communication between those in the city working with people who are homeless, those affected by homelessness and those supporting work to tackle homelessness. More can be achieved by working effectively together; reducing duplication and ensuring we have a shared vision about working to prevent homelessness.

The charter's partnership working will involve people who are homeless and people who have experienced homelessness as an integral part of what we do. It is vitally important that these views are reflected and services reflect these needs and aspirations.

Groups and individuals providing services for homeless people or those supporting work to tackle homelessness will have different ways of working, responsibilities, resources and ideas. Likewise, people who are homeless are all different; they have unique needs, expectations and hopes. As organisations sign up to the charter, we acknowledge and welcome our differences and recognise that at times we will view things differently and not agree. We will remain focused on our shared vision of tackling homelessness in Leicester together.

Charter values

Stronger together

Working collectively will achieve the best results. There will be active encouragement of each other to make things happen.

Ambition

There is ambition to succeed. Everyone has their part to play in ending homelessness.

Participation

Everyone has the right to have their voice heard and to participate in decisions that affect them.

Dignity and Respect

People will be treated with dignity and respect.

Inclusion

Differences will be valued and there will be a willingness to listen to new ideas and share views.

Honesty

Everyone is open to receiving, and providing, feedback that is honest and constructive.

What now?

The charter is a call to action; to bring people together to work with one another to prevent homelessness.

Citizens of Leicester, charities, Leicester City Council, healthcare and other public services, faith groups, businesses, institutions and other organisations are asked to adopt the principles and values of this charter, pledge their support and work together with others to tackle key challenges and to prevent homelessness in the city.

For more information and to get involved please contact
Homelessness.Charter@LecCofE.org



Leicester's Homelessness Charter

TACKLING HOMELESSNESS TOGETHER

Pledge your support

I / we pledge to adopt the Charter principles and values and, in partnership with others, to support work to prevent homelessness in Leicester.

I / we commit to supporting the charter by:

.....

.....

.....

Name / organisation name

Are you (please tick which best applies):

Business.....	<input type="checkbox"/>	Statutory body.....	<input type="checkbox"/>
Individual.....	<input type="checkbox"/>	Community or faith based group.....	<input type="checkbox"/>
Someone who has experienced homelessness.....	<input type="checkbox"/>	Educational organisation.....	<input type="checkbox"/>
Service provider.....	<input type="checkbox"/>	Housing provider or landlord.....	<input type="checkbox"/>

Contact details:

Email:

Telephone:

Please leave your completed pledge with staff today or email your pledge at a later date (to Homelessness.Charter@LecCofE.org). We will record your commitment to Leicester's Homelessness Charter on the charter webpage which will be launched shortly.

Thank you.

